

# SBP

Sustainable Biomass Partnership

## NEPCon Evaluation of Bio Wood Compliance with the SBP Framework: Public Summary Report

[www.sustainablebiomasspartnership.org](http://www.sustainablebiomasspartnership.org)



## Completed in accordance with the CB Public Summary Report Template Version 1.0

*For further information on the SBP Framework and to view the full set of documentation see  
[www.sustainablebiomasspartnership.org](http://www.sustainablebiomasspartnership.org)*

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# 1 Overview

CB Name and contact: NEPCon OÜ, Filosoofi 31, 50108 Tartu, Estonia

Primary contact for SBP: Ondrej Tarabus, [ot@nepcon.net](mailto:ot@nepcon.net), +420 606 730 382

Report completion date: 08/Nov/2015

Report authors: Oļesja Puišo

Certificate Holder: UAB Bio Wood, Palangos pl. 23, Vigantiškių k., LT-88438, Telšių raj., Lithuania, Latvia

Producer contact for SBP: Indre Stonyte, [uab.biowood@gmail.com](mailto:uab.biowood@gmail.com); +370 68674767

Certified Supply Base: Sourcing from Latvia and Lithuania

SBP Certificate Code: SBP-01-06

Date of certificate issue: 24/Feb/2015

Date of certificate expiry: 23/Feb/2021

Indicate where the current audit fits within the certification cycle				
Main (Initial) Audit	First Surveillance Audit	Second Surveillance Audit	Third Surveillance Audit	Fourth Surveillance Audit
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 2 Scope of the evaluation and SBP certificate

The certificate scope covers the production site and office in , Vigantiškių k., Telšių raj., Lithuania

The Organisation holds valid FSC Chain of Custody and FSC Controlled wood certificate NC-COC-022170 and NC-CW-022170 covering pellet production. The Organisation is certified since March 20, 2015.

The input material used by the organisation for biomass production (both as raw material for pellet production and feedstock used into dryer) contains both primary and secondary feedstock supplied by local suppliers.

No FSC production was taking place by now, however the following materials categories are designated as an input categories for the pellet production: Based on FSC system FSC certified and FSC controlled wood (supplied with FSC Controlled wood claim) feedstock is used for FSC pellet production. Controlled wood verification system is not included into the scope of the FSC certification of the Organisation. Feedstock used in the biomass production originates from Latvia and Lithuania.

Supply Base Evaluation is not included into the scope of the evaluation.

Scope of evaluation is indicated in the table below:

Scope Item	Check all that apply to the Certificate Scope			Change in Scope (N/A for Assessments)	
<b>Certificate Type</b>	<input checked="" type="checkbox"/> Single	<input type="checkbox"/> Multi-site		<input type="checkbox"/>	
<b>Approved Standards</b>	SBP Standard #2 V1.0, SBP Standard #4 V1.0, SBP Standard #5 V1.0 <a href="http://www.sustainablebiomasspartnership.org/documents">http://www.sustainablebiomasspartnership.org/documents</a>			<input type="checkbox"/>	
<b>Primary Activity</b>	Pellet Producer			<input type="checkbox"/>	
<b>Input Material Categories</b>	<input checked="" type="checkbox"/> SBP-Compliant Primary Feedstock	<input checked="" type="checkbox"/> SBP-Compliant Secondary Feedstock		<input type="checkbox"/>	
	<input type="checkbox"/> Controlled Feedstock	<input type="checkbox"/> SBP non-Compliant Feedstock			
	<input type="checkbox"/> SBP-Compliant Tertiary biomass	<input type="checkbox"/> Pre-consumer Tertiary Feedstock			
		<input type="checkbox"/> Post-consumer Tertiary Feedstock			
	<input type="checkbox"/> SBP-approved Recycled Claim				
<b>Chain of Custody system implemented</b>	<input checked="" type="checkbox"/> FSC	<input type="checkbox"/> PEFC	<input type="checkbox"/> SFI	<input type="checkbox"/> GGL	<input type="checkbox"/>
	<input type="checkbox"/> Transfer	<input checked="" type="checkbox"/> Percentage		<input type="checkbox"/> Credit	<input type="checkbox"/>
<b>Use of SBP Claim</b>	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No		<input type="checkbox"/>

<b>SBP Verification Program</b>	<input type="checkbox"/> Low risk sources only	<input type="checkbox"/> Sources with unspecified/ specified risk	<input type="checkbox"/>
	New districts approved for SBP-Compliant inputs:		
<b>Sub-scopes</b>			<input type="checkbox"/>
Specify SBP Product Groups added or removed:			
Comments:			

### 3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Producer's management system is capable of ensuring that all requirements of specified SBP Standards are implemented across the entire scope of certification.

The scope of the evaluation covered:

- Review of the BP's management procedures;
- Review of the production processes, production site visit;
- Review of FSC system critical control points, analysis of the existing FSC CoC system;
- Interviews with responsible staff;
- Review of the records, calculations and conversion coefficients; and
- GHG data collection analysis.

## 4 SBP Standards utilised

### 4.1 SBP Standards utilised

Standard 2 Verification of SBP-compliant Feedstock, Version 1.0, 26 March 2015

Standard 4 Chain of Custody, Version 1.0, 26 March 2015

Standard 5 Collection and Communication of Data, Version 1.0, 26 March 2015

Instruction document 5A Collection and Communication of Data version 1.0. March 2015 was used for the evaluation as well.

<http://www.sustainablebiomasspartnership.org/documents/standards-documents/standards>

### 4.2 SBP-endorsed Regional Risk Assessment

Not applicable. Supply Base Evaluation is not included in the scope of the evaluation.



## 5 Description of Biomass Producer, Supply Base and Forest Management

### 5.1 Description of Biomass Producer

BP is a biomass producer with a production situated in Vigantiškių k., LT-88438 Telšių raj., Lithuania.

BP is sourcing both primary and secondary feedstock for its production. Heating pellets are produced from secondary feedstock: EC: Wood industry residues- wet UK: sawdust and primary feedstock: EC-Stemwood: UK long rotation forestry (broadleaf).

Secondary feedstock: EC-wood industry residuals- UK bark and primary feedstock EC stemwood : UK long rotation forestry broadleaf . are used for biomass drying. Feedstock is sourced from the Latvian and Lithuanian FSC certified suppliers. Place of the feedstock origin is also Latvia and Lithuania. The number of suppliers is small.

The Organisation is also dealing with production of sawdust briquettes. Briquettes are not included into the scope of the SBP certification. BP is sourcing dry sawdust of deciduous wood with specific fraction suitable for briquette production. The feedstock is not used for the pellet production. The feedstock for briquette production is supplied from a single supplier (not delivering feedstock for pellet production) and is segregated on reception (stored in separate pile) from the feedstock used for the pellet production.

All Feedstock types are delivered to the pellet plant by road transport.

The BP is having both FSC percentage and FSC transfer system designated in its FSC system, however according to the company only percentage system will be applied for the SBP pellet production. The amount of the biomass produced according to FSC percentage system might be sold as SBP-compliant and SBP-controlled.

After the production pellets are stored in BP's production storage and then transported into Klaipeda harbour, where pellets are loaded directly into the boat.

### 5.2 Description of Biomass Producer's Supply Base

BP is sourcing primary and secondary feedstock only for its production. All feedstock is delivered by companies registered in Latvia and Lithuania. The feedstock may originate also from Latvia and Lithuania.

#### **Lithuania**

Agricultural land covers more than 50% of Lithuania. Forested land consists of about 28%, with 2,17 million ha, while land classified as forest corresponds to about 30% of the total land area. The southeastern part of the country is most heavily forested, and here forests cover about 45% of the land. The total land area under the state Forest Enterprises is divided into forest and non-forest land. Forest land is divided into forested and

non-forested land. The total value added in the forest sector (including manufacture of furniture) reached LTL 4,9 billion in 2013 and was 10% higher than in 2012. According to the ownership forests are divided into state (1,08 million ha), private forests (0,85 million ha) and other ownership types (0,2 million ha).

According to the ownership right forests are divided in to: state forests – 1,081,000 ha (49.7%), private forests – 858,000 ha (39.4%) and forest reserved for restriction 238,000 ha (10.9%).

Forest land is divided into four protection classes: reserves (2%); ecological (5.8%); protected (14.9%); and commercial (77.3%). In reserves all types of cuttings are prohibited. In national parks, clear cuttings are prohibited while thinnings and sanitary cuttings are allowed. Clear cutting is permitted, however, with certain restrictions, in protected forests; and thinnings as well. In commercial forests, there are almost no restrictions as to harvesting methods.

Lithuania is situated within the so-called mixed forest belt with a high percentage of broadleaves and mixed conifer-broadleaved stands. Most of the forests - especially spruce and birch - often grow in mixed stands. Pine forest is the most common forest type, covering about 38% of the forest area. Spruce and birch account for about 24 and 20% respectively. Alder forests make up about 12% of the forest area, which is fairly high, and indicates the moisture quantity of the sites. Oak and ash can each be found on about 2% of the forest area. The area occupied by aspen stands is close to 3%.

Lithuania has been a signatory of the CITES Convention since 2001. CITES requirements are respected in forest management, although there are no local tree and shrub species included in the CITES annexes.

All state owned forests 1,081,000 ha are is FSC certified .

## **Latvia**

3,2 million ha of forest, agricultural lands 1,87 million ha. Forests cover 51% of the total area. Area covered by forests is increasing. The expansion happens due to both natural afforestation of unused agricultural lands and by afforestation of low fertility agriculture land.

Forests lands consist of forests 91.3%, marshes 5.3%, open areas 1.1%, flooded areas 0.5% and objects of infrastructure 1.8%.

The main wood species are pine 34.3%, birch 30.8% and spruce 18.0%. Other wood species are aspen, aspen, black alder, ash and oak.

51.8% of whole forest area is owned by state, 1.4% are in municipal ownership, but other 46.8% are private forests and other forest ownership types (data: State Forest Service statistics, 2014) . Management of the state-owned forests is performed by the public joint stock company, AS Latvijas Valsts Meži, which was established in 1999. The enterprise ensures implementation of the best interests of the state by preserving value of the forest and increasing the share of forest in the national economy.

Historically, extensive use of forests as a source of profit began later than in many other European countries, therefore a greater biological diversity has been preserved in Latvia. For the sake of conservation of natural values, a total number of 674 protected areas have been established. Parts of the areas have been included in the European network of protected areas Natura 2000. Most of the protected areas are state-owned.

In order to protect high nature conservation values such as rare and endangered species and habitats that are located outside designated protected nature areas, micro reserves are established. According to data of the State Forest Service (2015), the total area of micro reserves constitute 40,595 ha. Identification and protection planning of biologically valuable forest stands is carried out continuously primarily in state forests.

On the other hand, there are general nature protection requirements binding to all forest managers established in forestry and nature protection legislation aimed at preservation of biological diversity during forest management activities. They stipulate a number of requirements, for instance, preserving old and large trees, dead wood, undergrowth trees and shrubs, land cover around micro-depressions thus providing habitat for many organisms, including rare and/or endangered species.

Latvia has been a signatory of the CITES Convention since 1997. CITES requirements are respected in forest management, although none of local Latvian tree and shrub species are included in the CITES annexes. .

Areas where recreation is one of the main forest management objectives add up to 8% of the total forest area or 293,000 ha (2012). Observation towers, educational trails, natural objects of culture history value, picnic venues: they are just a few of recreational infrastructure objects available to everyone free of charge. Special attention is devoted to creation of such areas in state-owned forests. Recreational forest areas include national parks (excluding strictly protected areas), nature parks, protected landscape areas, protected dendrological objects, protected geological and geomorphologic objects, nature parks of local significance, the Baltic Sea dune protection zone, protective zones around cities and towns, forests within administrative territory of cities and towns. Management and governance of specially protected natural areas in Latvia is co-ordinated by the Nature Protection Board under the Ministry for Environmental Protection and Regional Development.

5% of Latvian inhabitants are employed in forestry, wood-working industry, furniture production Industry.

The share of forestry, wood-working industry and furniture production amounted to 6% GDP in 2012, while export yielded 1,7 billion euro (17% of the total volume of export).

State forests are FSC/ PEFC certified. In addition to state forest enterprise, six private forest managers are managing forests in accordance with FSC standard requirements. The FSC certified are in the country amounts to a total of 1,743,157 ha , including 248,021 ha of private forest land. A total of 1,683,641 ha forests are also PEFC certified. The figures are correct as of April 2015.

Detailed information about the supply base region (general description of the forest resources and forest management practices within the Supply Base) is publically available at the BP's homepage:

<http://biowood.eu/en/wp-content/uploads/2015/10/Supply-Base-Report-EN.pdf>

## 5.3 Detailed description of Supply Base

Total Supply Base area (ha): 5,37 million ha

Tenure by type (ha): 2,73 million ha state ownership, 2,20 million ha private forests and 0,44 million ha other ownership types

Forest by type (ha):	5,37 million ha boreal forests
Forest by management type (ha):	5,37 million ha managed natural
Certified forest by scheme (ha):	FSC, total certified area 2,76 million ha (FSC) and 1,68 million ha PEFC

Quantitative description of the Supply Base can be found in the Biomass Producer's Public Summary Report

<http://biowood.eu/en/wp-content/uploads/2015/10/Supply-Base-Report-EN.pdf>

## 5.4 Chain of Custody system

The Organisation is holding valid FSC Chain of Custody and FSC Controlled wood certificate. Valid FSC system description and other documents exist.

The Organisation is implementing FSC percentage system. FSC percentage system is used for materials received as FSC certified and FSC Controlled wood. Feedstock from Latvia and Lithuania is delivered by FSC certified suppliers and are coming with FSC certification or FSC Controlled wood claim. Supplier list is maintained. Number of suppliers is small.

The BP is producing both briquettes and wood pellets. Briquettes are not included into the scope of the SBP certification. BP is sourcing dry sawdust of deciduous wood with specific fraction suitable for briquette production. The feedstock is not used for the pellet production. The feedstock for briquette production is supplied from a single supplier and is segregated on reception (stored in separate pile) from the feedstock used for the pellet production.

After the reception, incoming feedstock is unloaded into piles according to type of feedstock, planned use and load is registered into the recordkeeping system.

All data is maintained in the recordkeeping system of the Organisation.

In case of the FSC and/or SBP sales the volume of SBP-compliant material is recalculated based on the equation volume multiplied by x, where x is FSC mix x% percentage. Other volume might be sold as SBP-controlled.

## 6 Evaluation process

### 6.1 Timing of evaluation activities

Onsite assessment was conducted on 20-21/Sep/2015.

A total of 3 days was spent on the evaluation: 2,0 full days onsite + 1 day documented evidence review prior to the assessment.

### 6.2 Description of evaluation activities

The assessment visit was focused on management system evaluation: division of the responsibilities, document and system, input material classification (reception and registration), analysis of the existing FSC system and FSC system control points as well as GHG data availability.

Description of the assessment evaluation:

All SBP related documentation connected to the SBP as well as FSC CoC/CW system of the organisation, including SBP Procedures, GHG data calculations/ data sheet, Supply Base Reports, Biomass profiling data, Batch specific data, and FSC system description was provided by the company in advance as well as were reviewed during the desk verification conducted prior to the assessment.

Auditors were welcomed in UAB Biowood office. Audit started with an opening meeting attended by the manager of the company, procurement manager and accountant.

Auditor introduced herself and audit team, provided information about audit plan, methodology, auditor qualification, confidentiality issues, and assessment methodology and clarified verification scope.

After that auditor went through all applicable requirements of the SBP standards nr.2, 4, 5 and instruction documents 5a covering input clarification, existing chain of custody and controlled wood system, management system, CoC, recordkeeping/ FSC percentage system requirements, emission and energy data and categorisation of input and verification of SBP compliant and SBP Controlled feedstock/ biomass. During the process overall responsible person for SBP system and over responsible staff (CEO, production manager, accountant, assistant of the accountant) having key responsibilities within the system were interviewed.

After a roundtrip around BP's pellet production was undertaken. During the site tour reception process were observed, applicable records were reviewed, pellet factory staff was interviewed and FSC system critical control points were analysed.

No harbour was visited, as soon as the company does not have storage in the harbour. Biomass is loaded directly into the boat.

At the end of the audit finding were summarised and audit conclusion based on use of 3 angle evaluation method were provided to the management group of the company. Additional written results were provided to the BP as well.

## 6.3 Process for consultation with stakeholders

The stakeholder consultation was carried out on 19th of August, 2015 by sending direct email to different stakeholder categories: state institutions, local NGOs, authorities, government bodies, forest owners associations, academic and research institutions as well as publishing the notification on NEPCon website. No comments from the stakeholders were received.

## 7 Results

### 7.1 Main strengths and weaknesses

Strengths: SBP system elements are implemented at the time of the assessment. Use of the FSC percentage system. Small number of suppliers. Efficient recordkeeping system. Small number of the management staff and clearly designated responsibilities within the staff members.

Weaknesses: See in NCR section of the report (Section 10).

### 7.2 Rigour of Supply Base Evaluation

Not applicable.

### 7.3 Compilation of data on Greenhouse Gas emissions

Prior the assessment the organization has not recorded data on greenhouse gas emissions and has only started for purposes of the SBP certification. This included the most part of the work spent on the preparation for the certification. The data at the end of the assessment were complete and accurate, however there are some minor non-conformities to be addressed. For details see below.

### 7.4 Competency of involved personnel

Auditor(s), roles	Qualifications
Olesja Puišo Lead auditor Evaluation against all applicable requirements	Auditor, evaluation against all applicable requirements. MSc in Logistics and has been working in NEPCon since 2005. She has participated in CoC and FM audits in Latvia and other countries. Olesja has passed FSC CoC/ FM and PEFC CoC lead auditor training course, Legal Source, SAN, ISO 14001 and SBP training coursed. Previous experience in woodworking industry and SBP pre-assessment and assessments in Latvia, Lithuania and Russia.
Gerimantas Gaigalas Auditor in training Document review in Local language, local expert	Gerimantas Gaigalas has Master’s degree on Forestry (graduated in Lithuanian Academy of Agriculture), BSc degree in Law and Master’s degree in International Law (graduated in University of Mykolas Romeris) and diploma in programming (Electronic College in Vilnius). He has experience leading the International Relations and Agreements Division in the Ministry of Environment as well as experience working in United Nations Development Programme (UNDP) Papua New Guinea regional office and Institute of Environment Sustainability of EU Commission in Italy. Gerimantas has successfully passed Forest Management and Chain of Custody lead auditor training. Gerimantas is working in UAB”NEPCon LT” as certification manager since 2013. Since 2014 he is implementing

PEFC CoC audits, in 2013 completed PEFC CoC auditor training according to the new Chain of Custody standard.

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## 7.5 Stakeholder feedback

No stakeholder comments were received.

## 7.6 Preconditions

No preconditions to this certification were identified at the time of the main assessment.



## 8 Review of Biomass Producer's Risk Assessments

Not applicable.

## 9 Review of Biomass Producer's mitigation measures

Not applicable.

## 10 Non-conformities and observations

<b>NCR: 01/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Standard 2 (v1.0), section 6.3	
<b>Description of Non-conformance and Related Evidence:</b>		
<p>BP is signing origin confirmation agreements with all feedstock suppliers. The agreement covering information about raw material origin as well as include responsibility of the supplier to inform BP in case of any changes in supply base. It is also designated in the agreements that suppliers allow BP and its designated auditors to conduct verification in the production site of the suppliers' facilities. During the assessment, it was identified, that the special agreement template for agreement with supplier Pata SIA (ex. Pata AB SIA). This specific agreement, contains a condition/ limitation saying, that Pata SIA is allowing their FSC certification body: BM Trada to conduct on site evaluation, but not often then once in a year. According to the BP supplier Pata SIA Saldus branch is sourcing exclusively from Latvia (sub-supplier Latvian enterprise Saldus MRS).</p>		
<b>Corrective action request:</b>	<p>Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above.                  Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.</p>	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	OPEN	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<b>NCR: 02/15</b>	<b>NC Classification: Major</b>	
<b>Standard &amp; Requirement:</b>	SBP Standard 2 (v1.0), requirement 7.1.	
<b>Description of Non-conformance and Related Evidence:</b>		
At the time of the assessment the SBR was not publicly available at the BP website.		
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
<b>Timeline for Conformance:</b>	Prior to the certification.	
<b>Evidence Provided by Organisation:</b>	BP's homepage	
<b>Findings for Evaluation of Evidence:</b>	BP uploaded SBR risk assessment into the BP website right after the assessment. Staff of the company is familiar with the requirement.	
<b>NCR Status:</b>	<b>Closed</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input checked="" type="checkbox"/>
	No	<input type="checkbox"/>

<b>NCR: 03/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Standard 2 (v1.0), requirement 2C, 2	
<b>Description of Non-conformance and Related Evidence:</b>		
The Supply Base Report is available in English only, SBR in Lithuanian is not available.		
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<b>NCR: 04/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Standard 2 (v1.0), requirement 2C, 4.1	
<b>Description of Non-conformance and Related Evidence:</b>		
<p>The Supply Base Report meets the requirements of SBP: covering figures designated in SBR report template and is completed by using the latest version of the SBR Template for Biomass producers. The following inaccuracies were identified into the report:</p> <ul style="list-style-type: none"> <li>a) FSC and PEFC certified area is not reported for Latvia and Lithuania in the section 2.1. of the SBR report.;</li> <li>b) Overview of the proportions of SBP feedstock product groups as well as number of suppliers for each SBP product group is missing in the section p.2.1. The information about the suppliers is not entered as soon as it is considered by the BP to be commercially sensitive information</li> </ul>		
<b>Corrective action request:</b>	<p>Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above.                  Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.</p>	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

<b>NCR: 05/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Standard 2 (v1.0), requirement 15.6	
<b>Description of Non-conformance and Related Evidence:</b>		
<p>The following SBP system documents were prepared: SBP system description (procedures), SBP product group list, SBR, Biomass Profiling Data, Batch Specific Data, GHG Data sheet, Supplier origin declaration template. During the assessment it was identified that the official version of the documented procedures are prepared in Russian. It was also observed that not all the staff members are fluent in Russian and using non-official google translated procedure document with the aim to make themselves familiar with the standard requirements and its own responsibilities.</p>		
<b>Corrective action request:</b>	<p>Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above.                  Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.</p>	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

<b>NCR: 06/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Standard 2 (v1.0), requirement 19.2	
<b>Description of Non-conformance and Related Evidence:</b>		
At the time of the assessment the Supply Base Report was not signed by senior management of the Organization. Director of the company was present during the assessment and mutually confirmed the SBR data will be endorsed.		
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	OPEN	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>



<b>NCR: 07/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Standard 4 (v1.0), requirement 19.2	
<b>Description of Non-conformance and Related Evidence:</b>		
At the time of the assessment the Supply Base Report was not signed by senior management of the Organization as well as a person who has prepared the report. Director of the company was present during the assessment and mutually confirmed the SBR data will be endorsed. The SBR available on the homepage of the organisation the <a href="http://biowood.eu/en/wp-content/uploads/2015/10/Supply-Base-Report-EN.pdf">http://biowood.eu/en/wp-content/uploads/2015/10/Supply-Base-Report-EN.pdf</a> is endorsed by Director's signature, however the signature and name of the person prepared the SBR is still missing.		
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

<b>NCR: 08/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Standard 5 (v1.0)/ Instruction document 5A, requirement 5a, 2.1.1)	
<b>Description of Non-conformance and Related Evidence:</b>		
During the assessment it was identified that explanation of ZZ identifier of the scope reference number done in SBP procedures p.10.3.6. does not contain reference the reporting period, just production end points. During the audit staff confirmed understanding of the ZZ identifier.		
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

<b>NCR: 09/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Standard 5 (v1.0)/ Instruction document 5A, requirement 5a, 3.1.1.	
<b>Description of Non-conformance and Related Evidence:</b>		
<p><b>Findings:</b> The BP is applying EC and UK feedstock classification. During the assessment, it was identified that bark used for the biomass drying is not reported as a separate feedstock category. category and is not classified according to EC and UK classification. The reported volume of the logs includes volume of both the logs and the bark. The organization did not recorded the volume of bark used in the drier in the GHG data file nor has classified it correctly.</p>		
<b>Corrective action request:</b>	<p>Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above.                  Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.</p>	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

<b>NCR: 10/15</b>	<b>NC Classification: Minor</b>
<b>Standard &amp; Requirement:</b>	SBP Instruction document 5A (v1.0), requirement 3.3.1
<b>Description of Non-conformance and Related Evidence:</b>	
The BP is using fuel logs coming directly from Lithuanian forests. Emission data was provided by supplier by phone and is equal to 1,2 l./t of feedstock. No evidence confirming the data and no recalculation methodology from ha/t into l./t feedstock was available during the assessment. It was confirmed that data recorded into the GHG table is very close to the value used in the region 1.0l/t feedstock.	
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.
<b>Evidence Provided by Organisation:</b>	PENDING
<b>Findings for Evaluation of Evidence:</b>	PENDING
<b>NCR Status:</b>	<b>OPEN</b>
<b>Comments (optional):</b>	
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<b>NCR: 11/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Instruction document 5A (v1.0), requirement 3.7.1	
<b>Description of Non-conformance and Related Evidence:</b>		
<p>The data were provided for transport by trucks. The BP is having small number of the supplies and feedstock is supplied by the small number of locations. The data was presented in the diesel/t feedstock. The calculation is done for the different types of the feedstock. The BP owns 3 trucks delivering the feedstock from suppliers and data for the calculation was available. It was identified during the assesment that BP is using arithmentical average calculation for the feedstock/ t calculation for feedstock sawdust. BP is having 2 sawdust suppliers: bigger part of the volume is delivered from supplier situated a long distance and small number from the supplier situated the next door. The feedstock/t fuel consumptio based on average calculation is 1.5 l/t for feedstock. Auditor made the rolling average calculation and concluded that in case of the rolling average calculation the indication for sawdust would be 2.72 l/t. The auditor concluded that the data is provided with having no sufficient accuracy.</p>		
<b>Corrective action request:</b>	<p>Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above.                  Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.</p>	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	OPEN	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

<b>NCR: 12/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Instruction document 5A (v1.0), requirement 4.2.1	
<b>Description of Non-conformance and Related Evidence:</b>		
<p>According to the staff interviews conducted during the assessment, it was concluded, that feedstock measurement is done for 1/3 of the feedstock deliveries. The feedstock delivered is having moisture level, which varies in between 35-50%. According to the director’s written statement the moisture level for the feedstock is equal to 39 and this value was used in the GHG data table. Even though there is a system for measurement of the moisture for incoming material and based on the interview with the responsible personnel this measurement takes place on regular basis there aren’t any available accurate records for moisture measurements done in the past. The organization claims that such a records were not required before. The auditor went to the conclusion that data is not provided in the sufficient accuracy.</p>		
<b>Corrective action request:</b>	<p>Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above.                      Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.</p>	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

<b>NCR: 13/15</b>	<b>NC Classification: Minor</b>
<b>Standard &amp; Requirement:</b>	SBP Instruction document 5A (ver. 1.0), requirement 4.2.5
<b>Description of Non-conformance and Related Evidence:</b>	
According to the staff interviews it was concluded, that feedstock measurement is done for 1/3 of the all deliveries and feedstock is usually delivered with a moisture level varies in between 35-50 units. However, this measurement is not recorded and therefore the weighted average is not calculated.	
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.
<b>Evidence Provided by Organisation:</b>	PENDING
<b>Findings for Evaluation of Evidence:</b>	PENDING
<b>NCR Status:</b>	<b>OPEN</b>
<b>Comments (optional):</b>	
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<b>NCR: 14/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Instruction document 5A (v1.0), requirement 4.4.1-3	
<b>Description of Non-conformance and Related Evidence:</b>		
Moisture measurements are done after every 2 times in a day as per EN+ requirements. Moisture measurement records exist, however BP had reflected targeted moisture value into the GHG data sheet, but not on the measurement record average value.		
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>



<b>NCR: 15/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Instruction document 5A (v1.0), requirement 4.12.3.	
<b>Description of Non-conformance and Related Evidence:</b>		
BP is making moisture measurement for feedstock entering the drier on irregular basis. No proper measurement recordkeeping is done. According to the operator the moisture levels for feedstock used into the drier varies from 40 to 45 units. There is a moisture level equal to GHG data table is equal to 38 units. Besides this the volume/weight recalculation coefficient used by the company = 0.32 is more likely could be used for moisture level equal to 42-43 units. Besides this procedures of the BP does not require to calculate average moisture level based on the weighted average calculation.		
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

<b>NCR: 16/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Instruction document 5A (v1.0), requirement 5.2.1	
<b>Description of Non-conformance and Related Evidence:</b>		
The service provider: hauler for road transport provided BP the data about the fuel consumption level at the trip, based on actual records and transport distances. The data is reported is reported in litre/ t. biomass, but not in MJ/t biomass as it is designated into the standard.		
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

<b>NCR: 17/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Instruction document 5A (v1.0), requirement 5.2.3.	
<b>Description of Non-conformance and Related Evidence:</b>		
The data provided by the supplier was analysed and energy consumption was calculated. However the data for the GHG was provided by the operator by phone and no written evidence confirming accuracy of the data used for the calculation was not provided during the assessment.		
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

<b>NCR: 18/15</b>	<b>NC Classification: Minor</b>
<b>Standard &amp; Requirement:</b>	SBP Instruction document 5A (v1.0), requirement 8,2
<b>Description of Non-conformance and Related Evidence:</b>	
The responsible person is aware about this requirement. The SBP sales and output procedure as well as SBP procedure describes how the sales documentation shall be issued. During the assessment it was identified that the biomass is produced with the FSC mix x% claim. Staff responsible for sales is familiar with the requirements how to recalculate FSC Mix % volume into the SBP -compliant and SBP biomass volume, however this is not indicated into the BP procedures.	
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.
<b>Timeline for Conformance:</b>	By the next annual surveillance audit
<b>Evidence Provided by Organisation:</b>	PENDING
<b>Findings for Evaluation of Evidence:</b>	PENDING
<b>NCR Status:</b>	<b>OPEN</b>
<b>Comments (optional):</b>	
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<b>NCR: 19/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Instruction document 5A (v1.0), requirement 4.2.4	
<b>Description of Non-conformance and Related Evidence:</b>		
The moisture measurement is done for appr. 1/3 part of the all feedstock deliveries. The frequency of the measurement are not designated into the BP procedures. According to the BP the frequency is sufficient to set for a purpose of the moisture level monitoring)		
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

<b>NCR: 20/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Instruction document 5A (v1.0), requirement 4.5.1	
<b>Description of Non-conformance and Related Evidence:</b>		
<p>The data of the electricity used in the production process is reported in kWh/t biomass. The calculation is based on the calculation of energy consumption for the each machine (working hours and designated consumption), as soon as no separate meters exist. . Reported value is 147,56Kw/t biomass. During the audit electricity record keeping data was verified as well. The auditor made the measurement based on the data from the electricity data from the bills are recordkeeping database used for the pellet production and concluded the value – 142.76 kW/t biomass.</p>		
<b>Corrective action request:</b>	<p>Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above.                  Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.</p>	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

<b>NCR: 21/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Instruction document 5A (v1.0), requirement 5.11.2.	
<b>Description of Non-conformance and Related Evidence:</b>		
The mechanism of the recalculation m3 into the tons is in place and was demonstrated during the assessment. The volume of bark is recorded under the steam wood volume. The BP is having possibility to calculate the volume and weight of the bark, however it was not done for this recordkeeping period.		
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit.	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	<b>OPEN</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>

<b>NCR: 22/15</b>	<b>NC Classification: Minor</b>	
<b>Standard &amp; Requirement:</b>	SBP Standard 4 (v1.0), requirement 6.1.	
<b>Description of Non-conformance and Related Evidence:</b>		
BP collected data in compliance with the latest version of SBP Standard 5. However SBP procedures does not foresee any actions shall be taken by the BP in case of changes into the SBP standards in general and changes related to the changes into standard nr.5		
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.	
<b>Timeline for Conformance:</b>	By the next annual surveillance audit	
<b>Evidence Provided by Organisation:</b>	PENDING	
<b>Findings for Evaluation of Evidence:</b>	PENDING	
<b>NCR Status:</b>	OPEN	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes	<input type="checkbox"/>
	No	<input checked="" type="checkbox"/>



<b>OBS: 01/15</b>	<b>Standard &amp; Requirement:</b>	SBP Standard # 4 requirement 5.5.2
<b>Description of findings leading to observation:</b>	The BP intends to use both 'SBP-compliant biomass' and 'SBP-controlled biomass' claims. Typing mistakes are present into the SBP sales related procedure p.9.2. the "SBP Compliant Biomass claim is used instead of 'SBP-compliant biomass' and "SBP Controlled Biomass" instead of 'SBP-controlled biomass'.	
<b>Observation:</b>	It is recommended to update procedure with the aim to avoid risk of wrong claims appear in the SBP biomass sales documents.	

## 11 Certification decision

Based on Organisation’s conformance with SBP requirements, the auditor makes the following recommendation:	
<input checked="" type="checkbox"/>	Certification approved: Upon acceptance of NCR(s) issued above
<input type="checkbox"/>	Certification not approved:
Based on auditor’s recommendation and NEPCon quality review following certification decision is taken:	
<b>NEPCon certification decision:</b> <b>The Biomass Producer has been certified by NEPCon as meeting the requirements of the specified SBP Standard, the certificate can be issued on after approval by SBP Technical Committee. The expiration of the certificate will be then 5 years.</b>	
Certification decision by: <b>Ondrej Tarabus</b>	
Date of decision: <b>08/Nov/2015</b>	

*Post Script:*

Bio Wood has been certified by NEPCon as of 24 February 2016 as meeting the requirements of Sustainable Biomass Partnership (SBP) v1.0, 26 March 2015 Standards 2, 4 and 5.

The expiration date of the certificate is 23 February 2021.

## 12 Surveillance updates

Note: Surveillance updates shall be provided to SBP as specified in SBP Standard 3: Certification Systems: Requirements for Certification Bodies.