

# SBP

Sustainable Biomass Program

## NEPCon Evaluation of Limited Liability Company “GantsevichiDrevStroy” Compliance with the SBP Framework: Public Summary Report

[www.sbp-cert.org](http://www.sbp-cert.org)



## Completed in accordance with the CB Public Summary Report Template Version 1.0

*For further information on the SBP Framework and to view the full set of documentation see [www.sbp-cert.org](http://www.sbp-cert.org)*

### *Document history*

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# 1 Overview

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Primary contact for SBP: Ondrej Tarabus [ot@nepcon.net](mailto:ot@nepcon.net), +420 606 730 382

Report completion date: 12/Jan/2018

Report authors: Aliaksandr Zubkevich

Certificate Holder: Limited Liability Company “GantsevichiDrevStroy”

Producer contact for SBP: Shulga Alexander Vasilievich+375-0164660208, email: [gancevichidrev@mail.ru](mailto:gancevichidrev@mail.ru)

Certified Supply Base: sourcing from territory of Republic of Belarus

SBP Certificate Code: SBP-01-90

Date of certificate issue: 12/Jan/2018

Date of certificate expiry: 11/Jan/2023

Indicate where the current audit fits within the certification cycle				
Main (Initial) Audit	First Surveillance Audit	Second Surveillance Audit	Third Surveillance Audit	Fourth Surveillance Audit
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 2 Scope of the evaluation and SBP certificate

The Organisation holds valid FSC Chain of Custody certificate with FSC transfer system in the scope. The FSC certificate contains the sawmill as well as pellet production.

The supply base of Limited Liability Company “GantsevichiDrevStroy” is the Republic of Belarus.

Limited Liability Company “GantsevichiDrevStroy” uses secondary feedstock. Secondary feedstock is in the form of sawmill waste from own saw mill and it is also purchased from other manufacturers.

Feedstock input for the reporting period is divided into:

SBP-compliant Secondary Feedstock, 100%

Species: Picea abies (L.) H. Karst.); Pinus sylvestris (L.); Alnus Glutinosa

The number of the suppliers is 3.

Feedstock purchased is sawdust (used in the production) and sawmill residues and sawdust (used in the dryer).

Supply Base Evaluation is not included into the scope of the evaluation. The biomass is supposed to be sold on DAF Bigosovo and DAF Gudogai Incoterm conditions

Scope description:

The certificate scope covers production of wood pellets, for use in energy production, at Limited Liability Company “GantsevichiDrevStroy” and transportation by rail to Belarusian/Latvian border, Bigosovo railway station and Belarusian/Lithuanian border, Gudogai railway station. The scope of the certificate does not include Supply Base Evaluation.

Scope of the evaluation is indicated in the table below:

Scope Item	Check all that apply to the Certificate Scope		Change in Scope (N/A for Assessments)
<b>Approved Standards:</b>	SBP Standard #2 V1.0 SBP Standard #4 V1.0 SBP Standard #5 V1.0 <a href="http://www.sustainablebiomasspartnership.org/documents">http://www.sustainablebiomasspartnership.org/documents</a>		<input type="checkbox"/>
<b>Primary Activity:</b>	Pellet producer		<input type="checkbox"/>
<b>Input Material Categories:</b>	<input type="checkbox"/> SBP-Compliant Primary Feedstock	<input checked="" type="checkbox"/> SBP-Compliant Secondary Feedstock	<input type="checkbox"/>
	<input type="checkbox"/> Controlled Feedstock	<input type="checkbox"/> SBP non-Compliant Feedstock	
	<input type="checkbox"/> SBP-Compliant Tertiary biomass	<input type="checkbox"/> Post-consumer Tertiary Feedstock	
	<input type="checkbox"/> SBP-approved Recycled Claim	<input type="checkbox"/> Post-consumer Tertiary Feedstock	

<b>Chain of custody system implemented:</b>	<input checked="" type="checkbox"/> FSC	<input type="checkbox"/> PEFC	<input type="checkbox"/> SFI	<input type="checkbox"/> GGL
	<input checked="" type="checkbox"/> Transfer	<input type="checkbox"/> Percentage	<input type="checkbox"/> Credit	<input type="checkbox"/>
<b>Points of sales</b>	<input type="checkbox"/> Harbour – Permanent storage (Storage site)	<input type="checkbox"/> Harbour – Temporally storage (Logistic site)	<input checked="" type="checkbox"/> Other point of sale (e.g. gate of the BP, boarder, railway station etc.)	<input type="checkbox"/>
<b>Provide name of all points of sales</b>	-	-	DAF Bigosovo railway station	
	-	-	DAF Gudogai railway station	
	-	-		
<b>Use of SBP claim:</b>	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No	
<b>SBE Verification Program:</b>	<input type="checkbox"/> Low risk sources only		<input type="checkbox"/> Sources with unspecified/ specified risk	
	New districts approved for SBP-Compliant inputs:			
<b>Sub-scopes</b>				<input type="checkbox"/>
Specify SBP Product Groups added or removed:				
Comments:				

### 3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Producer's management system is capable of ensuring that all requirements of specified SBP Standards are implemented across the entire scope of certification.

The scope of the evaluation covered:

- Review of the BP's management procedures;
- Review of the production processes, production site visit;
- Review of FSC system control points, analysis of the existing FSC CoC system;
- Interviews with responsible staff;
- Review of the records, calculations and conversion coefficients;
- GHG data collection analysis;



## 4 SBP Standards utilised

### 4.1 SBP Standards utilised

Verification of SBP-compliant Feedstock, SBP Standard 2, Version 1.0, March 2015

Chain of Custody, SBP Standard 4, Version 1.0, March 2015

Collection and Communication of Data, SBP Standard 5, Version 1.0, March 2015

Instruction Document 5C: Static Biomass Profiling Data,  
Instruction Document 5A: Collection and Communication of Data,  
Instruction Document 5B: Energy and GHG Data.  
<http://www.sustainablebiomasspartnership.org/documents>

### 4.2 SBP-endorsed Regional Risk Assessment

Not applicable. Supply Base Evaluation is not covered by the Scope of the Evaluation.

## 5 Description of Biomass Producer, Supply Base and Forest Management

### 5.1 Description of Biomass Producer

BP is a biomass producer with a production situated in Gantsevichi, Belarus

BP is sourcing secondary feedstock coming from its own primary production as well as from other sawmills located in Belarus.

Logs for the primary production (sawmill) are bought from state sales agent or local forestry management units. In both cases logs are delivered directly from the forest with harvesting permit. Logs are originating from Belarus. Feedstock purchased is sawdust (used in the production) and sawmill residues and sawdust (used in the dryer).

All incoming feedstock is FSC certified. Documents confirming origin of feedstock at FMU level (forestry) is available with all delivery documents.

The BP is implementing FSC transfer system. Biomass is transported by railway transport and are sold at Belarusian – Latvian border, Bigosovo railway station and Belarusian-Lithuanian border, Gudogai railway station.

### 5.2 Description of Biomass Producer's Supply Base

The supply base of the organization is Belarus. The BP buy sawdust from sawmill and transport by own trucks. This sawmill sources roundwood from Belarus only.

In Belarus, forest land covers 9.5 million ha. Forests are quite evenly spread over the country's six regions with the average value of the forest cover (ratio between the stocked forest land and the total land) being 39.3% . Area of Agricultural area 8.7 million ha.

The area covered by forest is increasing. The expansion happens both naturally and by afforestation of infertile land unsuitable for agriculture. Within the last decade, the timber production in Belarus has fluctuated approx., 11 million cubic metres (<http://www.mlh.by> 2015.)

Forest area of Belarus consists: forests- 7,89 million ha, Other wooded land 0.91 million ha.

The main wood species in Belarus are: pine 50,4%, spruce 9,2%; birch 23,1%; black alder 3,3%; grey alder 3,3 %: aspen 2,1%; other species 3,3%.

The forests in the Republic of Belarus are state property. Forests under the jurisdiction of the Ministry of Forestry (Minleshoz) cover 86% of the forest fund. Besides, a significant share of the forest fund is managed by the Administration of the President of the Republic of Belarus (8%) and by the Ministry of Emergency Situations of the Republic of Belarus (2%).

Belarus has been a signatory of the CITES Convention since 1995. CITES requirements are respected in forest management, although there are no species included in the CITES lists in Belarus.

Forest regeneration is carried out annually over an area of 32,000 ha, including 81% of the forest planting and seeding and 19% by natural regeneration. There are 2 strictly protected Nation reserves and 4 National parks present in Belarus at the moment. Area of National reserves accounts 2,98 million ha and area of National parks is 3,98 million ha.

Forestry and the forest industry are essential parts of the republic's economy. The share of forest sector in GNP is 4-5% , 3.2% of local inhabitants are employed in forest sector..

### 5.3 Detailed description of Supply Base

Total Supply Base area (ha): 9.5 million ha

Tenure by type (ha): 9,5 million ha state ownership, 0 million ha private forests and 0 million ha other ownership types.

Forest by type (ha): 9.5 million ha temperate forests

Forest by management type (ha): 9.5 million ha managed semi-natural

Certified forest by scheme (ha): FSC - total certified area 9 million ha

PEFC – total certified area 9.5 million ha

Quantitative description of the Supply Base can be found in the Supply Base Report of the Biomass Producer.

### 5.4 Chain of Custody system

The Organisation holds valid FSC COC certificate

(<http://info.fsc.org/details.php?id=a023300000Z94E8AAJ&type=certificate&return=certificate.php> ). Critical control points of the FSC CoC system were evaluated also during SBP assessment.

The Organisation has implemented FSC transfer system. The input material used by the Organisation for biomass production contains secondary feedstock (wood industry residues). Starting from the date of receiving of FSC certificate all feedstock is FSC certified. Most of the material comes as wood industry residues from own sawmill, some part of sawdust organization buys from other sawmills but this is also FSC certified. In case non-certified sawmill residues would be delivered the organization will stop buying such material, such material will be stored separately and this material will be sell to others companies.

## 6 Evaluation process

### 6.1 Timing of evaluation activities

Onsite assessment was conducted October 27, 2017 (8h). Assessment activities included documents review at office, inspection of production facilities and staff interviews. Totally 2,0 days was spent for this evaluation: 1 day onsite and 1 day documented evidence review prior and after the assessment. .

Action	Place	Auditor	date/ time
Assessment	Office of company, pellet factory		27.10.2017
Analyse of the organization SBP system;			8.15-16.30
Staff interview;			13-14:00 - lunch
Documents review procedure, instructions, training minutes, group products list and etc.			
Review of GHG date calculation, interview with staff			
Visit of pellet factory and laboratory, staff interview, review of records			
List of reviewed processes (visited departments):			
1) acceptance of raw material			
2) moisture measurement of raw material and products (operator);			
3) production and accounting (bookkeeping);			
4) Use of resources (electrician, mechanic);			
5) Realisation and sales. Work with clients			
Closing meeting			27.10.2017 16:30-17:00

### 6.2 Description of evaluation activities

Initially, the main assessment was conducted in 2016. However, the organization was not prepared properly and did not correct major non-compliances in time. In the fall of 2017, the organization decided to get the SBP certificate

again. The organization sent updated procedures to the auditor. A second main assessment was conducted in October 2017.

The assessment visit was focused on management system evaluation: division of the responsibilities, document and system, input material classification (reception and registration), analysis of the existing FSC system and FSC system control points as well as the collection of the energy and emission data.

All SBP related documentation connected to the SBP as well as FSC system of the organisation, including SBP Procedures, Supply Base Reports, were evaluated during the assessment.

Auditor was welcomed in the company. Audit started with an opening meeting attended by the director. After that auditor went through all applicable requirements of the SBP standards nr.2 4, and 5 and relevant instruction documents (5A, 5B, 5C). Then the auditor reviewed data in accordance with 5a, 5b, 5c covering input clarification, emission and energy data and categorisation of input and verification of SBP compliant feedstock/ biomass, existing chain of custody system, management system, CoC, recordkeeping/mass balance requirements. During the process, overall responsible person for SBP system and as well as other persons having key responsibilities within the system were interviewed. All updated SBP related documentation connected to the SBP as well as FSC system of the organisation, including SBP Procedures, Supply Base Reports, were reviewed.

After that roundtrip around BP's pellet production was undertaken. During the site tour reception process were observed, applicable records were reviewed, pellet factory staff was interviewed and FSC system critical control points were analysed

At the end audit findings were summarised and audit conclusion based on use of 3 angle evaluation method were provided to the representative of the company.

Composition of audit team:

Auditor(s), roles	Qualifications
Aliaksandr Zubkevich Lead auditor Evaluation against all applicable requirements	Mr Aliaksandr Zubkevich has education of engineer-economist in timber industry. He had postgraduate study at the Belarusian State Technological University. A. Zubkevich has passed FSC CoC/ FM lead auditor training course, Legal Source, ISO 14001 and SBP training coursed. Previous experience in woodworking industry and SBP pre-assessment and assessments in Belarus.

Impartiality commitment: NEPCon commits to using impartial auditors and our clients are encouraged to inform NEPCon management if violations of this are noted. Please see our Impartiality Policy here:

<http://www.nepcon.org/impartiality-policy>

### 6.3 Process for consultation with stakeholders

The stakeholder consultation was carried out on 17th of October, 2016 by sending direct email to different stakeholder categories: state institutions, local NGOs, authorities, government bodies, forest owners associations, academic and research institutions. Due to no comments from the stakeholders were received and no significant changes were happened in the supply base no additional consultation was conducted.

## 7 Results

### 7.1 Main strengths and weaknesses

Strength: Use of production residuals. All elements of SBP system are implemented at the time of the assessment. Use of the FSC transfer system and control of all incoming materials at the level of sawdust reception and production process.

Weaknesses: No.

### 7.2 Rigour of Supply Base Evaluation

Not applicable

### 7.3 Compilation of data on Greenhouse Gas emissions

The organization has started record data on greenhouse gas emissions in 2016 for the purpose of SBP certification. During the audit, it was identified that number of staff members are involved into the SBP system management and implementation, including Director, production manager, bookkeeper.

### 7.4 Competency of involved personnel

Interviewed staff demonstrated awareness of their responsibilities within SBP system. Overall responsible staff was familiar with the SBP requirements but due to weak knowledge of English felt difficulties with filling in all required documents available on SBP website.

### 7.5 Stakeholder feedback

No stakeholder comments were received.

### 7.6 Preconditions

There are no any preconditions issued.

## 8 Review of Biomass Producer's Risk Assessments

Not applicable

## 9 Review of Biomass Producer's mitigation measures

Not applicable



## 10 Non-conformities and observations

Not applicable

## 11 Certification decision

<b>Based on Organisation's conformance with SBP requirements, the auditor makes the following recommendation:</b>	
<input checked="" type="checkbox"/>	Certification approved:
<input type="checkbox"/>	Certification not approved:
<b>Based on auditor's recommendation and NEPCon quality review following certification decision is taken:</b>	
<b>NEPCon certification decision:</b> The Biomass Producer has been certified by NEPCon as meeting the requirements of the specified SBP Standard, the certificate can be issued.	
<b>Certification decision by: Ondřej Tarabus</b>	
Date of decision: <b>12/01/2018</b>	
<b>Next surveillance audit should take place:</b>	<input checked="" type="checkbox"/> within 12 months  <input type="checkbox"/> more frequently (please specify)

## 12 Surveillance updates

Not applicable

### 12.1 Evaluation details

Not applicable

### 12.2 Significant changes

Not applicable

### 12.3 Follow-up on outstanding non-conformities

Not applicable

### 12.4 New non-conformities

Not applicable

### 12.5 Stakeholder feedback

Not applicable

### 12.6 Conditions for continuing certification

Not applicable

### 12.7 Certification recommendation

Not applicable

## 13 Evaluation details

Primary Responsible Person: (Responsible for control system at site(s))	Shulga Alexander Vasilievich, director
Auditor(s):	Aliaksandr Zubkevich - Lead auditor
People Interviewed, Titles:	Shulga Alexander Vasilievich, director Volchek Natalia, Ch. accountant Ekaterina Busko, accountant Gritskevich Christine, Deputy. Ch. accountant Oleg Dubina, the production of the master
Brief Overview of Audit Process for this Location:	See in section 6.2, Description of evaluation activities in the main part of the report.
Comments:	N/A