

SBP

Sustainable Biomass Partnership

Control Union Certifications Evaluation of IKEA Industry Poland sp. z o.o. Oddział w Resku Compliance with the SBP Framework: Public Summary Report

First Surveillance Audit

www.sustainablebiomasspartnership.org



Completed in accordance with the CB Public Summary Report Template Version 1.0

*For further information on the SBP Framework and to view the full set of documentation see
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Document history

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1 Overview

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Report completion date: 31/May/2016

Report authors: Hubert Jurczyszyn – lead auditor

Certificate Holder: IKEA Industry SP. z o.o Oddział w Resku

Producer contact for SBP: Łukasz Jędrzejak Mobile: +48 510 990 429
 E-mail: lukasz.jedrzejczak@ikea.com

Certified Supply Base: Poland, Latvia, Lithuania, Finland, Belarus and Russia, regions according to the Supply Base Report

SBP Certificate Code: SBP-06-04

Date of certificate issue: 21/Nov/2016

Date of certificate expiry: 21/Nov/2021

Indicate where the current audit fits within the certification cycle				
Main (Initial) Audit	First Surveillance Audit	Second Surveillance Audit	Third Surveillance Audit	Fourth Surveillance Audit
<input type="checkbox"/>	x	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2 Scope of the evaluation and SBP certificate

Production of wood pellets, for use in energy production, at IKEA Industry Sp. z o.o. and transportation to Port Kolobrzeg. The scope of the certificate does not include Supply Base Evaluation.

3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Producer's management system is capable of ensuring that all requirements of the specified SBP Standards are implemented across the entire scope of certification.

4 SBP Standards utilised

4.1 SBP Standards utilised

SBP Standard 2: Verification of SBP-compliant Feedstock

Version 1.0: published 26 March 2015

<http://www.sustainablebiomasspartnership.org/docs/2015-03/sbp-standard-2-verification-of-sbp-compliant-feedstock-v1-0.pdf>

SBP Standard 4: Chain of Custody

Version 1.0: published 26 March 2015

<http://www.sustainablebiomasspartnership.org/docs/2015-03/sbp-standard-4-chain-of-custody-v1-0.pdf>

SBP Standard 5: Collection and Communication of Data

Version 1.0: published 26 March 2015

<http://www.sustainablebiomasspartnership.org/docs/2015-03/sbp-standard-5-collection-and-communication-of-data-v1-0.pdf>

4.2 SBP-endorsed Regional Risk Assessment

Not applicable

5 Description of Biomass Producer, Supply Base and Forest Management

5.1 Description of Biomass Producer

Company is located in North western Poland and is a part of IKEA Industry corporation which has many companies located in Poland and also Baltic states. Company was founded by MR Kamprad and as a whole group is dealing with wood processing for IKEA furniture production. IKEA Resko is specialized manufacturer responsible in the IKEA chain for glued board production as a part of the furniture. The only input used in the process is Scots pine planks and beams. During the production process sawdust is generated and this is the input for the pellet production. Company holds valid FSC certificate having also pellet in the scope.

5.2 Description of Biomass Producer's Supply Base

Poland Regional Directorates of State Forests Szczecin, Piła, Toruń, Gdańsk, Białystok, Olsztyn
Latvia Estern: Kurzeme (Ventspils, Tasi, Kuldiga, Liepaja, Saldus)

Latvia western: Latgale (Balvi, Ludza, Preili, Rezekne, Kraslava, Daugavpils)

Latvia northern: Vidzeme (Valmiera, Valka, Limbaži, Aluksne, Cesis, Madona, Gulbene, Ogre, Riga)

Latvia southern: Zemgale (Jelgava, Dobeles, Tukums, Bauska, Aizkraukle, Jekapils)

Lithuania western: Vilnius, Utena

Lithuania eastern: Klaipėda, Taurage, Telsiai

Lithuania northern Panevėžys, Šiauliai

Lithuania southern Kaunas, Marijampolė, Alytus

Finland: (Forest Center Etelä-Savo, Forest Center Pohjois-Savo, Forest Center Pohjois-Karjala, Forest Center Etelä-Savo, Forest Center Pohjois-Savo, Forest Center Pohjois-Karjala, Forest Center Etelä-Savo, Forest Center Pohjois-Savo, Forest Center Pohjois-Karjala)

Belarus - Brest region (Excluding the Białowieża Forest), witebski, homelski, grodzieński, miński, mohylewski

Russia: (Karelian Republic, Leningrad Region, Karelian Republic, Leningrad Region, Karelian Republic, Leningrad Region)

5.3 Detailed description of Supply Base

A quantitative description of the Supply Base can be found in the Biomass Producer's Public Summary Report.

5.4 Chain of Custody system

All inputs are either FSC certified or PEFC certified, no uncertified or controlled inputs, all biomass is eligible for being claimed SBP compliant. However, company is operating credit system for FSC COC and the same system is used for SBO claim establishing.

6 Evaluation process

6.1 Timing of evaluation activities

The onsite audit was carried out 11.05.2016 by the above mentioned audit team. This report is the result of the findings of a certification evaluation carried out by auditor representing Control Union Certifications. The purpose of the assessment was to evaluate the compliance of the client with respect to the standards used within the scope of the certificate.

Activity	Date	Executed by
Preparation	18-03-2016 (telephone discussion, on scope)	Hubert Jurczyszyn
Stakeholders consultation	15.04.2016	Hubert Jurczyszyn
Desktop review	10-05-2016	Hubert Jurczyszyn
site audit	11-05-2016	Hubert Jurczyszyn
evidence review.	31-05-2016	Hubert Jurczyszyn Loek Verwijst

6.2 Description of evaluation activities

The audit did consist of an opening meeting, during which the scope was confirmed. The auditor has introduced the team which consist of lead auditor Hubert Jurczyszyn who did also explain the methods to be employed during the audit. After this introduction, all relevant requirements of the applicable SBP standard(s) were verified on compliance. All relevant documentation related to pellet production was verified on site together with interviewing key BP staff having SBP tasks delegated. Findings were documented on audit checklists. Audit was also including visit to the production line where pellet is produced. The audit was completed by filling in the audit report and discussing the audit results.

1. Names and affiliations of people interviewed	
Name:	Affiliation:
Mariusz Mielniczek	Logisitcs manager – SBP team leader
Krzysztof Laczkowski	SBP tem member
Anna Strózikowska	Logistics specialist – FSC manager
Lukasz Jedrzejczak	Purchase specialist – SBP manager deputy
Łukasz Grabia	SBP Team member

6.3 Process for consultation with stakeholders

The stakeholder consultation was carried out on 15 of April 2016 during main assessment by email to different stakeholders: representatives of state institutions – State Forestry Districts, local NGOs active in the region, authorities responsible for Forest management planning in the region, government bodies, Forest entrepreneurs association representatives active in the region. No comments from the stakeholders were received. During surveillance assessment no stakeholders' consultation is done since no SBE is in the scope of the certificate.

7 Results

7.1 Main strengths and weaknesses

The Audit of IKEA Industry Resko demonstrated a good level of compliance with the required criteria of Standard 2, 4 and 5. There was reasonable evidence provided to support compliance with the applicable SBP standards.

The existence of a Chain of Custody system is in combination with, IKEA I Way, FSC COC and ENplus 2013 are considered a main strength with respect to IKEAs' overall conformity with the relevant SBP standards.

No weaknesses were detected.

7.2 Rigour of Supply Base Evaluation

As IKEA Industry Resko only sources FSC-certified materials (FSC 100% and FSC Mix) in 97% of total input volume and 100% PEFC Certified in 3% of the total input volume they will deliver SBP compliant biomass thus no SBE is needed in order to increase the amount of SBP compliant biomass at this moment in time. IKEA is promoting very strong FSC certification and put emphasis on this issue regarding sourcing.

7.5 Compilation of data on Greenhouse Gas emissions

Company is able to provide all necessary data for GHG calculations and emissions as well as is able to collect such information from it's suppliers which was verified during audit onsite.

7.6 Competency of involved personnel

No SBE was completed.

All personnel that is involved with SBP have received appropriate training whereby all relevant procedures and requirements have been covered. All training and instructions are based on the procedures as identified in company manuals, and training is provided by internal resources and recorded accordingly. Key personnel showed good knowledge of SBP requirements.

7.7 Stakeholder feedback

See 7.2. Since no SBE has been performed also no stakeholder consultation was done as part of the SBE process.

Consultation with stakeholders were done by notifying SBP stakeholders in a notice sent out from SBP office on April 19, 2016 with a deadline for submitting comments by May 3, 2016.

No comments were received

7.8 Preconditions

Organization is following SBP standards in their scope of the certification in sufficient way that is why certificate may be granted without further preconditions.

8 Review of Biomass Producer's Risk Assessments

No SBE is carried out only FSC certified and PEFC certified inputs.

9 Review of Biomass Producer's mitigation measures

No SBE is carried out only FSC certified and PEFC certified inputs.

10 Non-conformities and observations

Organization is following SBP standards in their scope of the certification in sufficient way that is why certificate may be granted without further preconditions. No Non-conformities or observations were raised.

11 Certification decision

The management system, procedures, and techniques of IKEA Industry Sp z o.o. Oddział w Resku have been assessed by CUC according to the standard(s) described in chapter 4.1 of this summary. In the opinion of the lead auditor IKEA Industry SP z o.o. Oddział w Resku is in conformity with the certification requirements and a certificate should be issued.

Date of certificate issue: 21/November/2016

Date of certificate expiry: 20/November /2021

IKEA Industry Sp z o.o. Oddział w Resku will be audited at least annually to monitor its continued conformity with all applicable certification requirements.

12 Surveillance updates

12.1 Evaluation details

No changes in the scope. No sales of SBP claimed products up to now.

12.2 Significant changes

Adding Belarus as an area of origin to the SBR.

12.3 Follow-up on outstanding non-conformities

No non – conformities detected. System was not active due to lack of sales with SBP claim. System is maintained operative

12.4 New non-conformities

No non – conformities detected. System was not active due to lack of sales with SBP claim. System is maintained operative

12.5 Stakeholder feedback

No feedback received up to now.

12.6 Conditions for continuing certification

Certificate holder is to maintain its certification status without further conditions.

12.7 Certification recommendation

It is recommended to maintain the status of the certificate