SBP

Sustainable Biomass Partnership

Control Union Certifications B.V. Evaluation of Renergy UK Limited Compliance with the SBP Framework: Public Summary Report

First Surveillance Audit

www.sustainablebiomasspartnership.org

Completed in accordance with the CB Public Summary Report Template Version 1.0

For further information on the SBP Framework and to view the full set of documentation see www.sustainablebiomasspartnership.org

Document history

Version 1.0: published 26 March 2015

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1 Overview

CB Name and contact:	Control Union Certifications B.V.
Primary contact for SBP:	Mr. L.J. Verwijst lverwijst@controlunion.com
Report completion date:	06/Feb/2017
Report authors:	Mr. K. Jongste (Lead Auditor) Mr. L. Verwijst (Certifier)
Certificate Holder:	Renergy UK Ltd. 45 Welbeck Street, W1G 8DZ London, UK
Producer contact for SBP:	Oksana Kiziridi; o.renergyuk@btconnect.com
Certified Supply Base:	N/A - trader
SBP Certificate Code:	SBP-06-02
Date of certificate issue:	27/Jul/2016
Date of certificate expiry:	26/Jul/2021

Indicate where the current audit fits within the certification cycle				
Main (Initial) Audit	**First Surveillance Audit**	**Second Surveillance Audit**	**Third Surveillance Audit**	**Fourth Surveillance Audit**
☐	☒	☐	☐	☐

2 Scope of the evaluation and SBP certificate

The scope of this evaluation includes trading of wood pellets. The scope is matching with the application form and only includes SBP standards 4 and 5. No discrepancies were found.

3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Trader's management system is capable of ensuring that all requirements of specified SBP Standards are implemented across the entire scope of certification.

4 SBP Standards utilised

4.1 SBP Standards utilised

Renergy UK Ltd. is an SBP applicant organization with the following SBP standards in the scope of the Main audit:

SBP Standard 4: Chain of Custody ***Version 1.0: published 26 March 2015***
SBP Standard 5: Collection and Communication of Data ***Version 1.0: published 26 March 2015***

4.2 SBP-endorsed Regional Risk Assessment

Not applicable

5 Description of Biomass Producer, Supply Base and Forest Management

5.1 Description of Biomass Producer

Renergy is a Biomass Trader. Renergy UK Ltd is a British company (formed in October 2008) specializing in the trade of biofuels, which has up to present mainly been biomass. This has especially been wood pellets but also other types of biomass, including wood chips, olive cake and sunflower husks.

Their previous and current buyers of industrial pellets include large utilities such as Engie E.M.T (formerly GDF Suez, Electrabel), E.ON, DONG Energy, Vattenfall and SCA. They traded about 300,000 tons biomass in 2013.

They usually deliver by means of sea carriage on coaster vessels. Renergy UK Ltd does not own storage facilities or fleet (transport). Windfield Company Services Limited is a shareholder of Renergy.

The company consist of four people, of which one is a central certification coordinator and main responsible for their SBP system.

The company is already PEFC CoC certified.

5.2 Description of Biomass Producer's Supply Base

Not applicable, Renergy is a Biomass Trader

5.3 Detailed description of Supply Base

Not applicable, Renergy is a Biomass Trader

5.4 Chain of Custody system

Describe the Biomass Producer's Chain of Custody (CoC) system as it relates to tracing and segregation of SBP-certified materials.

6 Evaluation process

6.1 Timing of evaluation activities

Activity	*Date*	*Executed by*
Preparation	23-11-2015 (telephone/email on scope and planning	Loek Verwijst (certifier)
Desktop review	01-02-16	Koen Jongste (lead auditor)
Head office audit	08-02-16	Koen Jongste
GHG paper audit and evidence review.	09-02-16	Koen Jongste

Names and affiliations of people interviewed

Name:	Affiliation:
Ms. Oksana Kiziridi	CoC & Sustainability Manager of Renergy UK Ltd

6.2 Description of evaluation activities

The following activities were performed:

Evaluation step	**Audited**	**Method used**
Preparation	Scope	Email, documents, telephone
Main audit	Office visit, in depth review of procedures, documents and templates, random check suppliers documentation	Visual inspection, Interview, documents, records
Reporting and review		Email, documents, telephone

6.3 Process for consultation with stakeholders

Not applicable, Renergy is a Biomass Trader

7 Results

7.1 Main strengths and weaknesses

The audit was conducted in an open and positive environment. Company was well prepared for the audit both in knowledge as in handbook and management system. No issues were found that could be raised as non-compliance to the requirement of the standard. During the audit some verbal procedures were formalised in a written procedure in the second version of their handbook. The depth procedures and record keeping are thought to be more than sufficient for the size and complexity of the company.

7.2 Rigour of Supply Base Evaluation

Not applicable, Renergy is a Biomass Trader

7.3 Compilation of data on Greenhouse Gas emissions

Renergy UK has in depth procedures for this. However as they are only involved in back to back trades, their contribution to this is minimal. They just have to assure completeness of incoming documentation to forward to their buyers.

7.4 Competency of involved personnel

The company consist of 4 people of which one has the main responsibility related to the SBP system. During the audit the auditee showed clear and in-depth understanding of SBP, its procedures and the proper execution of those. Considering the size of the company there were no risks detected related to the competency of involved personnel.

7.5 Stakeholder feedback

Not applicable, Renergy is a Biomass Trader so no stakeholder consultation is executed by the CB.

7.6 Preconditions

There were no non-conformities detected during this audit, and therefore also no pre-conditions before certification.

8 Review of Biomass Producer's Risk Assessments

Not applicable, Renergy is a Biomass Trader.

9 Review of Biomass Producer's mitigation measures

Not applicable, Renergy is a Biomass Trader.

10 Non-conformities and observations

There were no non-conformities detected during this audit.

11 Certification decision

The management system, procedures, and techniques of Renergy UK, Ltd. have been assessed by CUC according to the standard(s) described in chapter 4.1 of this summary. In the opinion of the lead auditor (Koen Jongse):

☒ Renergy UK, Ltd. is in conformity with the certification requirements and a certificate should be issued. After review, Control Union certifications B.V. confirms this decision.

Date of certification: 27-JUL-2016

Expiry date of certificate: 26-JUL-2021

Once certified, Renergy UK, Ltd. will be audited at least annually to monitor its continued conformity with all applicable certification requirements.

12 Surveillance updates

12.1 Evaluation details

Activity	*Date*	*Executed by*
Preparation (handbook review)	30-01-17	Koen Jongste (lead auditor)
Onsite surveillance audit	08-02-16	Koen Jongste
Certification decision	06-03-16	Loek Verwijst

Evaluation step	**Audited**	**Method used**
Preparation (handbook review) – 2 hours	Scope	Email, documents, telephone
Head office audit COC requirements – 3 hours Data communication requirements – 5 hours	Office visit, in depth review of procedures, documents and templates, random check suppliers documentation	Visual inspection, Interview, documents, records
Reporting and review – 4 hours		Email, documents, telephone

On request of the client Version 1.0 of the Instruction Documents accompanying Standard 5 were still used for this surveillance audit.

12.2 Significant changes

Renergy UK also has FSC COC and FSC CW next to their PEFC certification. The SBP system still uses the PEFC COC system as basis.

12.3 Follow-up on outstanding non-conformities

N/A – no non-conformities were found during Main assessment.

12.4 New non-conformities

No non-conformities were detected during first surveillance audit.

12.5 Stakeholder feedback

N/A – Renergy UK is a trader

12.6 Conditions for continuing certification

There are no (pre-) conditions observed that could limit continued certification.

12.7 Certification recommendation

Based on the opinion of the lead auditor and the approval of the SBP surveillance audit reports by CUC certifier Loek Verwijst, Renergy UK Ltd has been approved for continuing certification by CUC, as meeting the requirements of Sustainable Biomass Program (SBP)