

# SBP

Sustainable Biomass Partnership

# NEPCon Evaluation of Belarustorg (branch Mulyarovka) Compliance with the SBP Framework: Public Summary Report

## First Surveillance Audit

[www.sustainablebiomasspartnership.org](http://www.sustainablebiomasspartnership.org)



## Completed in accordance with the CB Public Summary Report Template Version 1.0

*For further information on the SBP Framework and to view the full set of documentation see  
[www.sustainablebiomasspartnership.org](http://www.sustainablebiomasspartnership.org)*

### *Document history*

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# 1 Overview

CB Name and contact: NEPCon OÜ, Filosoofi 31, 50108 Tartu, Estonia

Primary contact for SBP: Ondrej Tarabus ot@nepcon.net, +420 606 730 382

Report completion date: 24/July/2017

Report authors: Aliaksandr Zubkevich

Certificate Holder: Belarustorg (branch Mulyarovka), Republican Production Trade Unitary Enterprise, 247930 v. Mulyarovka, Petrikov district, Gomel region The Republic of Belarus

Producer contact for SBP: Kalitko Sergei, Director, +375 2350 203-07/ [s.kalitsko@mail.ru](mailto:s.kalitsko@mail.ru)

Certified Supply Base: sourcing from Republic of Belarus

SBP Certificate Code: SBP -01-40

Date of certificate issue: 04/Oct/2016

Date of certificate expiry: 03/Oct/2021

Indicate where the current audit fits within the certification cycle				
Main (Initial) Audit	First Surveillance Audit	Second Surveillance Audit	Third Surveillance Audit	Fourth Surveillance Audit
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 2 Scope of the evaluation and SBP certificate

The certificate scope covers the production site and office in Mulyarovka, Republic of Belarus. The organization produce only pellets.

The Organisation holds valid FSC Chain of Custody certificate with FSC transfer system in the scope. The input material used by the Organisation for biomass production contains only secondary feedstock - sawdust (for pellet production and for dryer). Secondary feedstock (sawdust) is sourced from external suppliers (sawmills). Approximately 36% of input materials delivered to the pellet production plant is FSC certified, and about 64% of input material is not certified. The organization has the segregation system in place.

Feedstock used in the biomass production originates only from Belarus.

The certificate scope covers production of wood pellets, for use in energy production, at Belarustorg (branch Mulyarovka) and transportation by rail to Belarusian/Latvian border, Bigosovo railway station. The scope of the certificate does not include Supply Base Evaluation. Supply Base Evaluation is not included into the scope of the evaluation.

Scope of the evaluation is indicated in the table below:

Scope Item	Check all that apply to the Certificate Scope				Change in Scope (N/A for Assessments)
<b>Approved Standards:</b>	SBP Standard #2 V1.0 SBP Standard #4 V1.0 SBP Standard #5 V1.0 <a href="http://www.sustainablebiomasspartnership.org/documents">http://www.sustainablebiomasspartnership.org/documents</a>				<input type="checkbox"/>
<b>Primary Activity:</b>	Pellet producer				<input type="checkbox"/>
<b>Input Material Categories:</b>	<input type="checkbox"/> SBP-Compliant Primary Feedstock	<input checked="" type="checkbox"/> SBP-Compliant Secondary Feedstock			<input type="checkbox"/>
	<input type="checkbox"/> Controlled Feedstock	<input type="checkbox"/> SBP non-Compliant Feedstock			
	<input type="checkbox"/> SBP-Compliant Tertiary biomass	<input type="checkbox"/> Post-consumer Tertiary Feedstock			
	<input type="checkbox"/> SBP-approved Recycled Claim	<input type="checkbox"/> Post-consumer Tertiary Feedstock			
	<input checked="" type="checkbox"/> FSC	<input type="checkbox"/> PEFC	<input type="checkbox"/> SFI	<input type="checkbox"/> GGL	<input type="checkbox"/>

<b>Chain of custody system implemented:</b>	<input checked="" type="checkbox"/> Transfer	<input type="checkbox"/> Percentage	<input type="checkbox"/> Credit	<input type="checkbox"/>
<b>Points of sales</b>	<input type="checkbox"/> Harbour – Permanent storage (Storage site)	<input type="checkbox"/> Harbour – Temporally storage (Logistic site)	<input checked="" type="checkbox"/> Other point of sale (e.g. gate of the BP, boarder, railway station etc.)	<input type="checkbox"/>
<b>Provide name of all points of sales</b>	- - -	- - -	-DAP Bigosovo railway station	
<b>Use of SBP claim:</b>	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No	<input type="checkbox"/>
<b>SBE Verification Program:</b>	<input type="checkbox"/> Low risk sources only	<input type="checkbox"/> Sources with unspecified/ specified risk		<input type="checkbox"/>
	New districts approved for SBP-Compliant inputs:			
<b>Sub-scopes</b>				<input type="checkbox"/>
Specify SBP Product Groups added or removed:				
Comments:				

### 3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Producer's management system is capable of ensuring that all requirements of specified SBP Standards are implemented across the entire scope of certification.

The scope of the evaluation covered:

- Review of the BP's management procedures;
- Review of the production processes, production site visit;
- Review of FSC system control points, analysis of the existing FSC CoC system;
- Interviews with responsible staff;
- Review of the records, calculations and conversion coefficients; and
- GHG data collection analysis.



## 4 SBP Standards utilised

### 4.1 SBP Standards utilised

Verification of SBP-compliant Feedstock, SBP Standard 2, Version 1.0, March 2015

Chain of Custody, SBP Standard 4, Version 1.0, March 2015

Collection and Communication of Data, SBP Standard 5, Version 1.0, March 2015

Instruction documents:

5A: Collection and Communication of Data, 1.1, October 2016

5B Energy and GHG Data, 1.1, October 2016

5C Static Biomass Profiling data version 1.1, October 2016

<http://www.sustainablebiomasspartnership.org/documents>

### 4.2 SBP-endorsed Regional Risk Assessment

Not applicable. Supply Base Evaluation is not covered by the Scope of the Evaluation

## 5 Description of Biomass Producer, Supply Base and Forest Management

### 5.1 Description of Biomass Producer

BP is a pellet producer located in Mulyarovka, Gomel region. BP may produce about 7000 tons of wood pellets annually. Incoming feedstock is sawdust from external sawmill located in the same region, Belarus. Final product is transported in big bags to railway station and then is transported in bulk by railway to Belarus/Latvian border. Sawdust with FSC 100%, claim is delivered from FSC certified forest management units in Gomel region, its share is about 36% in total supplies in 2016. The rest 64 % of supplies are non-certified. Non-certified material is kept separately and is also processed separately from FSC certified. The BP has bought sawdust from one FSC certified sawmill with claim FSC mix credit. Sawdust from with different FSC claims is segregated or either obtains lower claim status.

The BP has implemented FSC transfer system and produced biomass was sold with appropriate FSC claim depending on income material (SBP-compliant biomass).

### 5.2 Description of Biomass Producer's Supply Base

The supply base of the organization is Belarus. Incoming feedstock is sawdust from external sawmill located in the same region, Belarus.

In Belarus, forest land covers 9.5 million ha. Forests are quite evenly spread over the country's six regions with the average value of the forest cover (ratio between the stocked forest land and the total land) being 39.3% . Area of Agricultural area 8.7 million ha.

The area covered by forest is increasing. The expansion happens both naturally and by afforestation of infertile land unsuitable for agriculture. Within the last decade, the timber production in Belarus has fluctuated approx., 11 million cubic metres (<http://www.mlh>. by 2015.)

Forest area of Belarus consists: forests- 7,89 million ha, Other wooded land 0.91 million ha.

The main wood species in Belarus are: pine 50,4%, spruce 9,2%; birch 23,1%; black alder 3,3%; grey alder 3,3 %: aspen 2,1%; other species 3,3%.

The forests in the Republic of Belarus are state property. Forests under the jurisdiction of the Ministry of Forestry (Minleshoz) cover 86% of the forest fund. Besides, a significant share of the forest fund is managed by the Administration of the President of the Republic of Belarus (8%) and by the Ministry of Emergency Situations of the Republic of Belarus (2%).

Belarus has been a signatory of the CITES Convention since 1995. CITES requirements are respected in forest management, although there are no species included in the CITES lists in Belarus.

Forest regeneration is carried out annually over an area of 32,000 ha, including 81% of the forest planting and seeding and 19% by natural regeneration. There are 2 strictly protected Nation reserves and 4 National parks present in Belarus at the moment. Area of National reserves accounts 2,98 million ha and area of National parks is 3,98 million ha.

Forestry and the forest industry are essential parts of the republic's economy. The share of forest sector in GNP is 4-5% , 3.2% of local inhabitants are employed in forest sector.

All forest area is certified by PEFC certification scheme: 7,7 million. ha (83 forestry's) and FSC certification scheme app 8.3 million. ha (94 forestry's)

For details see the BP internet site <http://brt.by/wp-content/uploads/2010/07/otchet-o-resursnoy-baze-Mulyarovka-ENG-v1.2.pdf>

### 5.3 Detailed description of Supply Base

Total Supply Base area (ha): 9.5 million ha

Tenure by type (ha): 9,5 million ha state ownership, 0 million ha private forests and 0 million ha other ownership types.

Forest by type (ha): 9.5 million ha temperate forests

Forest by management type (ha): 9.5 million ha managed semi-natural

Certified forest by scheme (ha): FSC - total certified area 8.3 million ha

PEFC – total certified area 8,1 million ha

Quantitative description of the Supply Base can be found in the Supply Base Report of the Biomass Producer (site <http://brt.by/wp-content/uploads/2010/07/otchet-o-resursnoy-baze-Mulyarovka-ENG-v1.2.pdf> )

### 5.4 Chain of Custody system

The Organisation holds valid FSC Chain of Custody certificate (NC-COC-025993). Critical control points of the FSC CoC system were evaluated also during SBP audit.

The Organisation has implemented FSC transfer system. The input material used by the Organisation for biomass production contains only secondary feedstock - sawdust (for pellet production and for dryer). Secondary feedstock (sawdust) is sourced only from external suppliers (sawmills). Approximately 36% of input materials delivered to the pellet production plant is FSC certified, and about 64% of input material is not certified. The organization has the segregation system in place. The organization does not use any imported material. Incoming sawdust reception register and supplier list are maintained. All material is checked during the arrival and correctly recorded in the internal system. Physical separation is implemented – FSC certified material is stored in special place and processed separately in time when production line is cleaned of non-certified product.

## 6 Evaluation process

### 6.1 Timing of evaluation activities

Onsite audit was conducted on May 2, 2017 (almost 8h). Audit activities included documents review at office, inspection of production facilities and staff interviews.

Action	Place	Auditor	date/ time
Introduction meeting (Apr at 10.00-10.15)	Mulyarovka branch	Aliaksandr Zubkevich	02.05.2017 10.15-12.30; 13.30-17.30
<p>Analysis of the organization SBP system;</p> <p>Staff interview;</p> <p>Documents review procedure, instructions, training minutes, group products list, suppliers list and etc.</p> <p>Analyse of FSC COC system. Checking of critical points.</p> <p>Review of GHG date calculation, interview with staff</p> <p>Visit of pellet factory and laboratory, staff interview, review of records</p> <p>List of reviewed processes (visited departments):</p> <ol style="list-style-type: none"> <li>1) purchase and acceptance of raw material</li> <li>2) moisture measurement of raw material and products (operator);</li> <li>3) production and accounting (bookkeeping);</li> <li>4) Use of resources (electrician, mechanic);</li> <li>5) Realisation and sales. Work with clients</li> </ol>	Mulyarovka branch		
Lunch time 12.30-13.30	Mulyarovka branch		

Final meeting 17.00-17:30	Mulyarovka branch		
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## 6.2 Description of evaluation activities

The audit visit was focused on management system evaluation: division of the responsibilities, document and system, input material classification (reception and registration), analysis of the existing FSC system and FSC system control points as well as the collection of the energy and emission data.

Description of the audit evaluation:

All SBP related documentation connected to the SBP as well as FSC system of the organisation, including SBP Procedures, GHG related data, Supply Base Reports, were evaluated during the audit.

Auditor was welcomed in the company. Audit started with an opening meeting attended by the director.

Auditor introduced himself, provided information about audit plan, methodology, auditor qualification, confidentiality issues, and audit methodology and clarified verification scope. During the opening meeting the auditor explained CB's approval related issues.

After that auditor went through all applicable requirements of the SBP standards nr.2, 4, 5 and instruction documents 5a, 5b, 5c covering input clarification, existing chain of custody system, management system, CoC, recordkeeping/mass balance requirements, emission and energy data and categorisation of input and verification of SBP compliant feedstock/ biomass. During the process overall responsible person for SBP system and as well as other persons having key responsibilities within the system were interviewed.

After that roundtrip around BP's pellet production was undertaken. During the site tour reception process were observed, applicable records were reviewed, pellet factory staff was interviewed and FSC system critical control points were analysed.

At the end audit findings were summarised and audit conclusion based on use of 3 angle evaluation method were provided to the representative of the company.

Composition of audit team:

Auditor(s), roles	Qualifications
Aliaksandr Zubkevich Lead auditor Evaluation against all applicable requirements	Mr Aliaksandr Zubkevich has education of engineer-economist in timber industry. He had postgraduate study at the Belarusian State Technological University. A. Zubkevich has passed FSC CoC/ FM lead auditor training course, Legal Source, ISO 14001 and SBP training course. Previous experience in woodworking industry and SBP pre-assessment and assessments in Belarus.

Impartiality commitment: NEPCon commits to using impartial auditors and our clients are encouraged to inform NEPCon management if violations of this are noted. Please see our Impartiality Policy here:

<http://www.nepcon.org/impartiality-policy>

## 6.3 Process for consultation with stakeholders

No Consultation was conducted for this surveillance audit.

## 7 Results

### 7.1 Main strengths and weaknesses

Strength: Use of production residuals. All elements of SBP system are implemented at the time of the audit. Use of the FSC transfer system and control of all incoming materials at the level of sawdust reception and production process.

Weaknesses: See the non-conformities below

### 7.2 Rigour of Supply Base Evaluation

Not applicable

### 7.3 Compilation of data on Greenhouse Gas emissions

Prior the assessment held in year 2016 the organization has not recorded data on greenhouse gas emissions and has only started for purposes of the SBP certification. The data at the end of the assessment were complete and accurate, however there are some minor non-conformities to be addressed. For details see below. Additional information was collected by the BP during the time until the first surveillance audit. Quality of GHG data was improved. During the surveillance audit the organization has already implemented all the requirements for collection of energy data.

### 7.4 Competency of involved personnel

The SBP responsible person in the company is Director. The SBP responsible person has shown good understanding of the requirements in relation to SBP certification and of the already implemented FSC CoC system.

### 7.5 Stakeholder feedback

No stakeholder comments were received.

### 7.6 Preconditions

No preconditions to this certification were identified at the time of this surveillance audit.

## 8 Review of Biomass Producer's Risk Assessments

Not applicable



## 9 Review of Biomass Producer's mitigation measures

Not applicable

## 10 Non-conformities and observations

<b>NCR: 01/17</b>	<b>NC Classification: minor</b>
<b>Standard &amp; Requirement:</b>	<p>SBP Instruction 5b requirement 1.4.2</p> <p>A single Input Group shall not include feedstock:</p> <ul style="list-style-type: none"> <li>➤ From more than one of the following classifications: <ul style="list-style-type: none"> <li>• primary feedstock from forests (products or residues);;</li> <li>• woody energy crops (primary feedstock);;</li> <li>• wood industry residues (secondary feedstock);;</li> <li>or</li> <li>• post-consumer wood (tertiary feedstock).</li> </ul> </li>   <li>➤ With significantly different transport distances.</li> </ul> <p><i>Note: The ratio between maximal and average transport distance should not be over 1.5 (for 90% of the feedstock in that group). Any exceptions should be verified by the CB and explained in the SAR.</i></p> <ul style="list-style-type: none"> <li>➤ Which is prepared or pre-processed on-site and subsequently mixed with feedstock that is not prepared or pre-processed onsite.</li> </ul> <p><i>Note: 'Prepared or pre-processed' includes activities such as drying and grinding</i></p>
<b>Description of Non-conformance and Related Evidence:</b>	
<p>All feedstock used in the Reporting Period was grouped into one Input Groups – sawmill residues (sawdust). During audit, it was found out that maximum distance is 223 km (app 20% of all feedstock volume), while average is 59,5 km – so the ratio between maximal and average transport distance is over 1.5.</p>	
<b>Corrective action request:</b>	<p>Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above.</p> <p>Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.</p>
<b>Timeline for Conformance:</b>	<p>By the next annual surveillance audit, but not later than 12 months from report finalisation date</p>
<b>Evidence Provided by Organisation:</b>	<p>Updated SAR</p>

<b>Findings for Evaluation of Evidence:</b>	In the period between audit closing date and report finalization the BP has updated SAR to correct not compliance. The review of updated SAR confirmed that requirement is met.	
<b>NCR Status:</b>	<b>Closed</b>	
<b>Comments (optional):</b>		
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	

**CLOSED NON-CONFORMANCES**

<b>NCR: 04/16</b>	<b>NC Classification: Minor</b>
<b>Standard &amp; Requirement:</b>	SBP Standard/ Interpretation 5a (ver. 1.0), requirement 4.3.1 Ideally, there should be a continuous measurement of moisture content of the feedstock at the exit of the dryer to generate an annual average.
<b>Report Section:</b>	Appendix C p.5.3.1
<b>Description of Non-conformance and Related Evidence:</b>	
<p>Frequency of the raw material measurement at the exit of the dryer is designated in the BP production instruction (measurement is done 4 times per day). Measurements records were demonstrated by the company to prove the moisture measurement value. But the BP have started measurement of moisture recently (from 24 of April 2016). So, average data provided for the period less than 12 months. The value reported is very close to the default value for moisture and therefore this non-conformity is considered as minor.</p> <p>Частота измерений влажности сырья на выходе из сушилки определена в процедурах организации (измерения производятся 4 раза в день). Записи измерений влажности были предоставлены компанией. Однако организация начала делать измерения 24 апреля 2016, т.е средняя влажность представлена за период, который составляет менее 12 месяцев.</p>	
<b>Corrective action request:</b>	Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above. Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.
<b>Timeline for Conformance:</b>	12 months from the audit closing date
<b>Evidence Provided by Organisation:</b>	Moisture measurement registry Журнал измерения влажности
<b>Findings for Evaluation of Evidence:</b>	The BP do continuous measurement of moisture content of the feedstock at the exit of the dryer to generate an annual average. The records were verified during audit.

	Организация ведет постоянные измерения влажности сырья на выходе из сушилки, для того, чтобы можно было вычислить среднегодовые значения.
<b>NCR Status:</b>	<b>Closed</b>
Comments (optional):	
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<b>NCR: 05/16</b>	<b>NC Classification: Minor</b>
<b>Standard &amp; Requirement:</b>	<p>SBP Standard/ Interpretation 5a (ver. 1.0), requirement 4.4.1 The legal owner shall provide the data necessary to calculate the average moisture content of the processed feedstock leaving the plant.</p> <p>Ideally the legal owner should introduce a continuous measurement of the moisture content of the processed feedstock in order to produce an annual average.</p> <p>The legal owner shall justify any lower frequency of moisture measurements to the auditor</p>
<b>Report Section:</b>	Appendix C p.5.4.1
<b>Description of Non-conformance and Related Evidence:</b>	
<p>Frequency of the moisture measurement is designated in the BP production instruction (measurement is done 4 times per day). Previously the BP measured the moisture only once a year. Measurements records were demonstrated by the company to prove the moisture measurement value. The BP have started continuous measurement of moisture recently (from 24 of April 2016). So, average data provided for the period less than 12 months.</p> <p>Частота измерений пеллет определена в процедурах организации (измерения производятся 4 раза в день). До этого измерения производились раз в год. Записи измерений влажности были предоставлены компанией. Однако организация начала делать постоянные измерения 24 апреля 2016, т.е средняя влажность представлена за период, который составляет менее 12 месяцев.</p>	
<b>Corrective action request:</b>	<p>Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above.</p> <p>Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.</p>
<b>Timeline for Conformance:</b>	12 months from the audit closing date
<b>Evidence Provided by Organisation:</b>	<p>Moisture measurement registry</p> <p>Журнал измерения влажности</p>
<b>Findings for Evaluation of Evidence:</b>	Frequency of the moisture measurement is designated in the BP production instruction (measurement is done 4 times per day).

	<p>Measurements records were demonstrated by the company to prove the moisture measurement value.</p> <p>Частота измерений пеллет определена в процедурах организации (измерения производятся 4 раза в день). Записи измерений влажности были предоставлены компанией.</p>
<b>NCR Status:</b>	<b>CLOSED</b>
Comments (optional):	
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

<b>NCR: 06/16</b>	<b>NC Classification: Minor</b>
<b>Standard &amp; Requirement:</b>	SBP Standard/ Interpretation 5a (ver. 1.0), requirement 5.1.2 It may be feasible for the legal owner to collect data using actual fuel records (e.g. tank level and uplifts) along the relevant travel route with the mode of transport actually used. Where applicable, diesel use is reported in MJ/t biomass
<b>Report Section:</b>	Appendix C p.5.3
<b>Description of Non-conformance and Related Evidence:</b>	
<p>Information about diesel used for transport of biomass was provided by phone and is not supported by evidence. The organization didn't justify calculation of fuel used for auditor recently.</p> <p>Информация (о затратах дизеля) была получена от представителей железной дороги посредством телефона. Однако организация не могла подтвердить расчета или доказательств представленной информации.</p>	
<b>Corrective action request:</b>	<p>Organisation shall implement corrective actions to demonstrate conformance with the requirement(s) referenced above.</p> <p>Note: Effective corrective actions focus on addressing the specific occurrence described in evidence above, as well as the root cause to eliminate and prevent recurrence of the non-conformance.</p>
<b>Timeline for Conformance:</b>	12 months from the audit closing date
<b>Evidence Provided by Organisation:</b>	SAR
<b>Findings for Evaluation of Evidence:</b>	The BP has prepared in accordance with new versions of instructions (5A, 5B, 5C). Thus NCR is not relevant anymore. The organization has prepared Audit-report-on-Energy-and-GHG-Data (SAR). The BP used BioGrace reference values in SAR.
<b>NCR Status:</b>	<b>CLOSED</b>
Comments (optional):	
<b>Is the non-conformity likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

## 11 Certification decision

Based on Organisation's conformance with <b>SBP requirements</b> , the auditor makes the following recommendation:	
<input checked="" type="checkbox"/>	Certification approved: Upon acceptance of NCR(s) issued above
<input type="checkbox"/>	Certification not approved:
Based on auditor's recommendation and NEPCon quality review following certification decision is taken:	
<p><b>NEPCon certification decision:</b></p> <p>The Biomass Producer has been certified by NEPCon as meeting the requirements of the specified SBP Standard, the certificate can be issued immediately after NEPCon will obtain the approval from SBP technical committee. The expiration of the certificate will be then 5 years.</p>	
Certification decision by: Ojesja Puišo	
Date of decision: <b>24.07.2017</b>	
Next surveillance audit should take place:	<input checked="" type="checkbox"/> within 12 months  <input type="checkbox"/> more frequently (please specify)

## 12 Surveillance updates

### 12.1 Evaluation details

Please see in a section: p.6.2. Description of evaluation activities.

### 12.2 Significant changes

No changes

### 12.3 Follow-up on outstanding non-conformities

See information about the NCR reviewed during the surveillance audit is section 10 of the report. 10. Non-conformities and observations

### 12.4 New non-conformities

There are no new non-conformities identified as results of the surveillance audit.

### 12.5 Stakeholder feedback

No comments or comments from the stakeholders had been received.

### 12.6 Conditions for continuing certification

No preconditions are identified. List of open NCR is available is section 10. Non-conformities and observations of the report

### 12.7 Certification recommendation

It is recommended to maintain certification of the organisation.

## 13 Evaluation details

Primary Responsible Person: (Responsible for control system at site(s))	Kalitsko Sergei, director
Auditor(s):	Aliaksandr Zubkevich - Lead auditor
People Interviewed, Titles:	Kalitsko Sergei, director Durnova Natalia, bookkeeper Shaboltas Marina, storekeeper
Brief Overview of Audit Process for this Location:	See in section 6.2, Description of evaluation activities in the main part of the report.
Comments:	N/A