

Control Union Certifications  
B.V. Evaluation of Canfor  
Energy North Limited  
Partnership – Fort St.  
John Operations  
Compliance with the SBP  
Framework: Public  
Summary Report

First Surveillance Audit

[www.sbp-cert.org](http://www.sbp-cert.org)



## Completed in accordance with the CB Public Summary Report Template Version 1.4

*For further information on the SBP Framework and to view the full set of documentation see  
[www.sbp-cert.org](http://www.sbp-cert.org)*

### *Document history*

*Version 1.0: published 26 March 2015*

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# 1 Overview

CB Name and contact:	Control Union Certifications; Meeuwenlaan 4-6; P.O.Box 161, 8000AD Zwolle, Netherlands.
Primary contact for SBP:	Andrea Ferrazzo
Current report completion date:	22/Dec/2019
Report authors:	Mr. Lennart Holm (Lead Auditor) and Mr. Hubert Jurczyszyn (Certifier)
Name of the Company:	Canfor Energy North Limited Partnership – Fort St. John Operations
Company contact for SBP:	Brittany Burnett
Certified Supply Base:	TFL #48, Dawson Creek TSA, Fort St John TSA, Fort Nelson TSA, Mackenzie TSA, Prince George TSA, and West Central Alberta, FMA 8800025 and FMA 9900037
SBP Certificate Code:	SBP-06-24
Date of certificate issue:	27/02/2019
Date of certificate expiry:	26/02/2024

This report relates to the First Surveillance Audit

## 2 Scope of the evaluation and SBP certificate

**Scope of evaluation:** Surveillance audit to assess the CH's conformance to SBP standards 2, 4, and 5 and respective Instruction Notes and Documents. The evaluation included on-site visits to the pellet plant in Fort St. John, BC, Canada and the port facilities called Fibreco Export Inc. in North Vancouver, BC, Canada. The Organisation has been audited against PEFC Chain of Custody certificate, the certificate was issued on 14/05-2018.

**Scope of certificate:** The following SBP standards are applicable and form the scope of the evaluation and thus, the SBP certificate: Standard 2, Standard 4 and Standard 5. This certificate covers production and distribution of wood pellets, for use in energy production, at Canfor Energy North Limited Partnership – Fort St. John Operations, BC, Canada and rail transport to Fibreco Export Inc. for storage, aggregation, vessel loading and shipping of pellets. The scope of the certificate does not include a Supply Base Evaluation

*SBP certificate: SBP-06-24*

### 3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Producer's management system is capable of ensuring that all requirements of the specified SBP Standards are implemented across the entire scope of certification. The scope of the evaluation covered:

- Review of the BP's management procedures.
- Review of the production processes, production site visit;
- Review of SBP system control points and an analysis of the existing PEFC CoC system;
- Interviews with responsible staff;
- Review of the records, calculations and conversion coefficients; and
- GHG data collection analysis - Instruction Document 5D: Dynamic Batch Sustainability Data v1.1 evaluation

## 4 SBP Standards utilised

### 4.1 SBP Standards utilised

Please select all SBP Standards used during this evaluation. All Standards can be accessed and downloaded from <https://sbp-cert.org/documents/standards-documents/standards>

- SBP Framework Standard 1: Feedstock Compliance Standard (Version 1.0, 26 March 2015)
- SBP Framework Standard 2: Verification of SBP-compliant Feedstock (Version 1.0, 26 March 2015)
- SBP Framework Standard 4: Chain of Custody (Version 1.0, 26 March 2015)
- SBP Framework Standard 5: Collection and Communication of Data (Version 1.0, 26 March 2015)

### 4.2 SBP-endorsed Regional Risk Assessment

Not applicable - No SBP endorsed Regional Risk Assessment was used for this assessment

## 5 Description of Company, Supply Base and Forest Management

### 5.1 Description of Company

Canfor Energy North Limited Partnership is partnership between Pacific Bioenergy Corporation and Canadian Forest Products Ltd (Canfor). Canfor Energy North Limited Partnership (CENLP) owns two pellets plants Canfor Energy North Limited Partnership Fort Saint John and Canfor Energy North Limited Partnership Chetwynd.

Canfor Energy North Limited Partnership – Fort Saint John (9312 – 259 Road, Fort St. John, BC V1J 4M6) is a pellet plant and also the hold the Canfor Energy North Limited Partnership cooperate office activities. The plant receives Sawdust/shavings and Planer Chips directly from the pipeline from the Canfor Sawmill next door. The pellet plant has 2 Andritz pellet presses and a pellet production capacity of approximately 82 000 mt/yr. The production started in February 29 2016 and uses pine, spruce, fir. Sawdust and dry wood shavings and planer chips are 100% from softwood and are 100% secondary feedstock, used to make 6 mm diameter pellets. The belt dryer uses secondary process hot oil for heat from the Canfor sawmill which is heated using bark. Pellets produced at this plant are transported by rail to the Fibreco terminal in North Vancouver, BC for export to European utilities. The pellet mill is positioned on a major rail line and has been designed for efficient operations, shipping and handling. All sawmill residues are sourced from certified companies (SFI Forest Management and PEFC CoC). All suppliers sign purchase wood agreements with a statement that the fiber originates from non-controversial sources. Certified suppliers provide claims attached to invoices and the credits are transferred to the organization. Canfor Energy North Limited Partnership has a PEFC credit system to manage their Chain of Custody.

### 5.2 Description of Company's Supply Base

CENLP's feedstock comes exclusively from sawmilling residual fibre created in Canada. The input is received onsite from Canfor Fort St. John (~90%) with some residuals shipped from other sawmilling facilities in British Columbia and Alberta when required. CENLP does not undertake harvesting activities.

The majority of forest management and harvesting within the Supply Base Area is conducted on Crown Lands which are owned and controlled by the province of British Columbia or Alberta. Harvesting of the crown lands in the British Columbia supply base is either conducted directly by the Province through their BC Timber Sales (BCTS) Program, or by companies which hold timber harvest licences issued by the Province. Harvesting of the crown lands in the Alberta supply base are done by companies which hold timber harvest licences issued by the Province. The log supply for Canfor's and West Fraser's sawmill originate from TFL #48, Dawson Creek TSA, Fort St John TSA, Fort Nelson TSA, Mackenzie TSA, Prince George TSA, and West Central Alberta, FMA 8800025 and FMA 9900037. The Timber harvesting licences can either be area-based licences or volume-based licences, with the management and harvesting rates being directly controlled by the Province's through Forest Legislation and Regulation. A minor component of logs delivered to the sawmills originate as purchase from private landowners clearing for agriculture/other purposes and from salvage from other industrial land clearing such as oil/gas companies or mining. A detailed description of the fibre supply areas for both British Columbia and Alberta can be found in the current timber supply review documents which are located at (<https://www2.gov.bc.ca/gov/content/industry/forestry/managing-our-forest-resources/timber->



[supply-review-and-allowable-annual-cut\), \(https://www.agric.gov.ab.ca/app21/forestrypage?cat1=Forest%20Management&cat2=Forest%20Management%20Agreements&cat3=FMA%20Holders\).](https://www.agric.gov.ab.ca/app21/forestrypage?cat1=Forest%20Management&cat2=Forest%20Management%20Agreements&cat3=FMA%20Holders)

CENLP uses primarily SPF residuals (spruce/pine/balsam fir) with minor inputs of other coniferous species (Douglas-fir, hemlock). Occasionally there may be some hardwood species in the residuals where sawmills have milled species such as Aspen, cottonwood or paper birch. No softwood or hardwood species in British Columbia or Alberta are listed in CITES.

CENLP's feedstock is largely SBP-compliant (98% certified from 2 suppliers) as the residuals are transferred as certified under Canfor Corporation's PEFC™ Chain of Custody certificate. Any portion of the residuals transfer that is not PEFC™ certified is PEFC™ controlled (2% controlled from 2 suppliers) and has been screened through Canfor's PEFC™ due diligence system. The licensees who provide the residuals harvest timber from their certified forestlands and purchase some amount of logs from others certified or uncertified forestlands.

CENLP uses 99% secondary feedstock and 1% primary feedstock, and does not procure any feedstock that is not PEFC™ certified or PEFC™ controlled.

The company's Supply Base Report can be found at [https://www.canfor.com/docs/default-source/responsibility/supply-base-report-fsj-2019\\_new.pdf?sfvrsn=abc8ee91\\_2](https://www.canfor.com/docs/default-source/responsibility/supply-base-report-fsj-2019_new.pdf?sfvrsn=abc8ee91_2)

### 5.3 Detailed description of Supply Base

A quantitative description of the company's supply base can be found at [https://www.canfor.com/docs/default-source/responsibility/supply-base-report-fsj-2019\\_new.pdf?sfvrsn=abc8ee91\\_2](https://www.canfor.com/docs/default-source/responsibility/supply-base-report-fsj-2019_new.pdf?sfvrsn=abc8ee91_2)

#### Supply Base

- a. Total Supply Base area (ha): TFL #48, Dawson Creek TSA, Fort St John TSA, Fort Nelson TSA, Mackenzie TSA, Prince George TSA, and West Central Alberta, FMA 8800025 and FMA 9900037 - 33,406,058 ha.
- b. Tenure by type (ha): 100% all public tenures (Forest Licence, Tree Farm Licence, Woodlot Licences, Community Forests, Forest Management Agreements [Alberta], etc.).
- c. Forest by type (ha): 100% sub-boreal
- d. Forest by management type (ha): 100% managed natural forest
- e. Certified forest by scheme (ha): (e.g. hectares of FSC or PEFC-certified forest) Approximately 95% of the TSA's are SFI FM certified.

TSA/Mgmt Unit	TFL/FMA/FMU	Total Area (ha)	Licensee	Certification Type	Comments
Dawson Creek	#48 TSA	643,239 2,300,000	LP Canada	SFI	
			West Fraser	SFI	
			BCTS	SFI	
			Canfor	SFI	
Mackenzie	-	6,410,000	Canfor	SFI	
			BCTS	SFI	

			Conifex	SFI	
			Mackenzie Fibre	SFI	
Fort St. John	-	4,600,000	Canfor	SFI	
			BC Timber Sales	SFI	
			Fort St John Pilot Project	SFI	
Fort Nelson		9,800,000	Canfor	SFI	
Prince George	#30 #53	7,970,000	Canfor	SFI	Includes the PG/Vanderhoof and Fort St. James Forest Districts
			Sinclair Group	SFI	
			BCTS	SFI	
			Conifex	SFI	
			L&M Lumber	SFI	
			Carrier Lumber	SFI	
			West Fraser	SFI	
			Dunkley	SFI	
West Central Alberta	FMA 8800025	1,022,465	West Fraser Mills Ltd.	SFI	Operates as Hinton Wood Products
	FMA 9900037	660,354	Canfor	SFI	

## 5.4 Chain of Custody system

The Organisation is holding valid PEFC Chain of Custody certificate system and the person responsible for implementing the PEFC Chain of Custody system and also manages the organizations SBP management system. The organization also verifies PEFC Controlled Sources through a DDS including a risk assessment covering British Columbia and Alberta. All wood fibre is tracked through the process from the District of Origin through the mill to the final bill of sale. The organization uses a database to gather and control information related to the feedstock such as supplier name, scale tickets, fibre type, certification, and district of origin. The organization has appropriate control mechanisms to calculate output volumes, claims and trademark/logo approval. The Organizations PEFC Chain of Custody system is based on the Volume Credit method, and all inputs to the production site are either received as XX% PEFC certified or sourced as PEFC Controlled Sources under the BP’s PEFC Due Diligence System. All incoming feedstock is secondary and consists of sawdust, shavings, wood chips and hog. The organization has detailed and comprehensive procedures and databases to cover the necessary requirements regarding the SBP-approved Chain of Custody system.

## 6 Evaluation process

### 6.1 Timing of evaluation activities

The audit occurred on November 15 and 25-27, 2019 by the Control Union auditor. This report is the result of the findings of a certification evaluation carried out by an independent lead auditor and team of auditors representing Control Union Certifications. The purpose of the assessment was to evaluate the compliance of the client with respect to the standards used within the scope of the certificate

Activity	Date/time	Location	Executed by (role)
Preparation (telephone/email on scope and planning)	01/08/2018 1.5 hours	Remote	Hubert Jurczynszyn (certifier)
<b>Audit</b>			
Opening meeting	15/11/2019 09:30-09:45	Fibreco	Lennart Holm (lead auditor)
Visit Port operations	09:45-12:30	Fibreco	Lennart Holm
Introduction into Supply Base and management system overview. Review of documents and records, Supply Base Report	25/11/2019 09:00 – 12:00	CENLP-Fort St.John	Lennart Holm
Review of COC system/procedures, interview responsible personnel	13:00 – 15:00	CENLP-Fort St.John	Lennart Holm
Interviews key personnel purchase and sales	15:00 – 18:00	CENLP-Fort St.John	Lennart Holm
GHG paper audit and evidence review	26/11/2019 09:00 – 16:00	CENLP-Chetwynd	Lennart Holm
Business integrity, social, health and safety requirements. Logo/Trademark use	16:00 – 18:00	CENLP-Chetwynd	Lennart Holm
Tour of the facilities	26/11/2019 09:00 – 10:00	CENLP-Chetwynd	Lennart Holm
Closing Meeting	10:00- 12:00	CENLP-Chetwynd	Lennart Holm
Report writing	22/12/2019	Remote	Lennart Holm

## 6.2 Description of evaluation activities

The audit consisted of an opening meeting, during which the scope was confirmed. The auditor also explained the methods to be employed during the audit.

After this introduction, all relevant requirements of the applicable SBP standard(s) were verified on compliance through the use of a report template and checklists.

The audit was completed by filling in the audit report and discussing the audit results. During this closing meeting it was also discussed how evidence can be submitted of corrective action with respect to non-conformities that were identified during the audit.

1. Names and affiliations of people interviewed	
Name:	Affiliation:
Tammy Lukoni	Pacific BioEnergy
Brittany Burnett	Canfor Energy North Limited Partnership
Sheldon Wheeler	Canfor Energy North Limited Partnership
Glen Warkentin	Canfor Energy North Limited Partnership
Franco Antoniazzi	Canfor Energy North Limited Partnership
April Zazulak	Canfor Energy North Limited Partnership-Fort St John
Taylor Braates	Canfor Energy North Limited Partnership-Fort St John
Ray Louie	Fibreco

2. Critical control points, summary	
Identified CCP	Evaluation CCP
Sourcing and input check	Check prior to sending the material by supplier and check upon request
Reception and storage	Reception and storage of material based on PEFC Volume Credit Method.
Volume control	PEFC Colume Credit Method, with x% PEFC certified input material
Labelling	Trademark agreement has not been signed. Risk of unauthorized trademark use.
Invoicing and shipping	No sales to date. Certified materials are either SBP Controlled or SBP Compliant

## 6.3 Process for consultation with stakeholders

Consultation with stakeholders' was conducted by Control Union on October 9, 2018, with a final date for submitting comments on November 19, 2018.

The process for stakeholder consultation consisted of sending direct email to different stakeholder categories: state institutions, local NGOs, authorities, government bodies, forest owners associations, academic and research institutions.

No stakeholder comment was received.

## 7 Results

### 7.1 Main strengths and weaknesses

The audit of CENLP demonstrated a good level of compliance with the required criteria of Standard 2, 4 and 5. There was reasonable evidence provided to support compliance where a Non-Conformity was not detected. The Non-Conformities presented in this report identify actions that must be taken in order to comply with the SBP system and its standards. The existence of a PEFC Chain of Custody system is considered a main strength with respect to CENLP 's overall conformity with the relevant SBP standards. The company is also GGL certified.

Weaknesses: Non conformities identified in this audit.

### 7.2 Rigour of Supply Base Evaluation

N/A, no SBE in the scope of the certificate.

### 7.3 Collection and Communication of Data

The organization has in depth procedures for this in depth procedures for this. The auditor confirmed the Greenhouse Gas (GHG) sources for feedstock input from the forest, production at the facility, transportation to the port and storage and handling at the port and reviewed how the input data was measured. Findings were substantiated by on-site staff interviews with operations personnel on the overview of the operations at the facility, historical operations, changes to operations, procedures and processes used to maintain the facility, and procedures and processes used to ensure data quality. CENLP demonstrated full competency to analyse and report the required data on Greenhouse Gas emissions

### 7.4 Competency of involved personnel

The company has one person who has the main responsibility related to the SBP system. All personnel that is involved with SBP have received appropriate training whereby all relevant procedures and requirements have been covered. All training and instructions are based on the procedures as identified in company manuals, and training is provided by internal resources and recorded accordingly. Key personnel showed good knowledge of SBP requirements.

### 7.5 Stakeholder feedback

See 6.3 above.

### 7.6 Preconditions

N/A, no preconditions.

## 8 Review of Company's Risk Assessments

*Describe how the Certification Body assessed risk for the Indicators. Summarise the CB's final risk ratings in Table 1, together with the Company's final risk ratings. Default for each indicator is 'Low', click on the rating to change. Note: this summary should show the risk ratings before AND after the SVP has been performed and after any mitigation measures have been implemented.*

Not applicable

## 9 Review of Company's mitigation measures

Not applicable. No SBE in the scope of the certificate.



## 10 Non-conformities and observations

Identify all non-conformities and observations raised/closed during the evaluation (a tabular format below may be used here). Please use as many copies of the table as needed. For each, give details to include at least the following:

- applicable requirement(s)
- grading of the non-conformity (major or minor) or observation with supporting rationale
- timeframe for resolution of the non-conformity
- a statement as to whether the non-conformity is likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks.

### Main Evaluation

<b>NC number</b> 2018-01	<b>NC Grading:</b> Minor
<b>Standard &amp; Requirement:</b>	Standard 2: 7.1
<b>Description of Non-conformance and Related Evidence:</b>	
The BP shall prepare a Supply Base Report (SBR) which shall be made readily accessible on the BP's website. Commercially sensitive and confidential information may be excluded from the SBR. Supply base report is made in English but is not yet uploaded and available on the company's website.	
<b>Timeline for Conformance:</b>	By the next surveillance audit, but no later than 12 months from report finalisation date
<b>Evidence Provided by Company to close NC:</b>	<a href="https://www.canfor.com/products/energy/pellets">https://www.canfor.com/products/energy/pellets</a>
<b>Findings for Evaluation of Evidence:</b>	Uploaded the SBP certificates and SBR report to Canfor's public website on January 09/2019. NC Closed
<b>NC Status:</b>	Closed

<b>NC number</b> 2018-02	<b>NC Grading:</b> Minor
<b>Standard &amp; Requirement:</b>	Standard 2: Instruction Note 2C, 1.1
<b>Description of Non-conformance and Related Evidence:</b>	

<p>The BP shall prepare a SBR which is publicly available and includes a summary of any SBE. Supply base report is prepared but is not yet uploaded and available on the company’s website, thus not publically available. A SBE in the scope of the certificate.</p>	
<b>Timeline for Conformance:</b>	By the next surveillance audit, but no later than 12 months from report finalisation date
<b>Evidence Provided by Company to close NC:</b>	<a href="https://www.canfor.com/products/energy/pellets">https://www.canfor.com/products/energy/pellets</a>
<b>Findings for Evaluation of Evidence:</b>	Uploaded the SBP certificates and SBR report to Canfor's public website on January 09/2019. NC Closed
<b>NC Status:</b>	Closed

<b>NC number</b> 2018-03	<b>NC Grading:</b> Minor
<b>Standard &amp; Requirement:</b>	Standard 4: 6.3.2
<b>Description of Non-conformance and Related Evidence:</b>	
<p>The legal owner shall determine and implement effective arrangements against corruption, proportionate to the nature and the scale of organisation. The company has not determined nor implemented anti-corruption procedures.</p>	
<b>Timeline for Conformance:</b>	By the next surveillance audit, but no later than 12 months from report finalisation date
<b>Evidence Provided by Company to close NC:</b>	Canfor Code of Conduct_2019_FINAL
<b>Findings for Evaluation of Evidence:</b>	The company has these procedures/requirements identified in the company's Code of Ethics. Document was not provided to CB at the time of audit hence the non-conformity. Document is available on the server and available to all employees.
<b>NC Status:</b>	Closed

<b>NC number</b> 2018-04	<b>NC Grading:</b> Major
<b>Standard &amp; Requirement:</b>	Standard 4: 5.5.1
<b>Description of Non-conformance and Related Evidence:</b>	

No SBP on-product trademark use is permitted. Trademark agreement has not been signed. Risk of unauthorized trademark use.		Trademark
<b>Timeline for Conformance:</b>	Prior to (re)certification	
<b>Evidence Provided by Company to close NC:</b>	Signed licence agreement was provided on 31/12/2018	
<b>Findings for Evaluation of Evidence:</b>	MAJOR NC Closed	
<b>NC Status:</b>	Closed	

<b>NC number 2018-05</b>	<b>NC Grading: Major</b>	
<b>Standard &amp; Requirement:</b>	Std 4, Instruction Note 4B, 1.1/1.2	
<b>Description of Non-conformance and Related Evidence:</b>		
The Sustainable Biomass Partnership (SBP) owns three registered trademarks: the SBP logo artwork, the initials “SBP” and the name “Sustainable Biomass Partnership”. In order to use the SBP trademarks, the organisation shall have signed the SBP trademark licence agreement.. Trademark agreement has not been signed. Risk of unauthorized trademark use.		
<b>Timeline for Conformance:</b>	Prior to (re)certification	
<b>Evidence Provided by Company to close NC:</b>	Signed licence agreement was provided on 31/12/2018	
<b>Findings for Evaluation of Evidence:</b>	MAJOR NC Closed	
<b>NC Status:</b>	Closed	

<b>NC number 2018-06</b>	<b>NC Grading: Minor</b>	
<b>Standard &amp; Requirement:</b>	Standard 5: 8.1/8.2	
<b>Description of Non-conformance and Related Evidence:</b>		
Each BP is required to publish a publicly available Supply Base Report (SBR).The requirements for this report are set out in SBP Standard 2: Verification of SBP-compliant Feedstock. Supply		

base report is prepared but is not yet uploaded and available on the company’s website, thus not publically available.	
<b>Timeline for Conformance:</b>	By the next surveillance audit, but no later than 12 months from report finalisation date
<b>Evidence Provided by Company to close NC:</b>	<a href="https://www.canfor.com/products/energy/pellets">https://www.canfor.com/products/energy/pellets</a>
<b>Findings for Evaluation of Evidence:</b>	Uploaded the SBP certificates and SBR report to Canfor's public website on January 09/2019. NC Closed
<b>NC Status:</b>	Closed

*First Surveillance*

<b>NC number</b> 2019-01	<b>NC Grading:</b> Minor
<b>Standard &amp; Requirement:</b>	Std 2, 5.1
<b>Description of Non-conformance and Related Evidence:</b>	
<p>Canfor Energy North Limited Partnership Chetwynd’s Supply Base is the interior of British Columbia and north western Alberta, Canada and is made up of Fort St John TSA, Dawson Creek TSA, Prince George TSA, Fort Nelson TSA, MacKenzie TSA, TFL # 48 in Dawson Creek, west central Alberta. However, the organization has not filled in section “2.1Description of the Supply Base” according to guidelines given in the template for Supply Base Reports (SBR).Guideline indications are: "Provide a general description of the supply base within the regional context including country of harvest.Include a comparison of the scale of harvesting compared to other forest based industries in the region. Provide a general description of the forest resources (land use and ownership status, socio-economic conditions, forest composition, profile of adjacent lands). The description must include a description of the forestry management practices or land management practices used and the presence of any CITES or IUCN species. Include an overview of the proportions of SBP feedstock product groups (Controlled Feedstock, SBPcompliant Primary Feedstock, SBP-compliant Secondary Feedstock, SBP-compliant Tertiary Feedstock, SBP non-compliant Feedstock) showing the proportions of each which are certified and uncertified.Provide an indication of the number of suppliers for each SBPfeedstock product group. Include species mix.</p>	
<b>Timeline for Conformance:</b>	By the next surveillance audit, but no later than 12 months from report finalisation date
<b>Evidence Provided by Company to close NC:</b>	<i>Click or tap here to enter description provided by Company to close the NC.</i>
<b>Findings for Evaluation of Evidence:</b>	<i>Click or tap here to enter findings for evaluation of evidence by the auditor.</i>

<b>NC Status:</b>	Open
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<b>NC number</b> 2019-02	<b>NC Grading:</b> Minor
<b>Standard &amp; Requirement:</b>	Std 4, 5.3.3
<b>Description of Non-conformance and Related Evidence:</b>	
Only one production site for this BP but the PEFC credit account in CENLP_Volume Credit Account_2019.xls is shared between two sites, Fort St John and Chetwynd, thus are not site specific for SBP calculation including data of inputs and outputs.	
<b>Timeline for Conformance:</b>	By the next surveillance audit, but no later than 12 months from report finalisation date
<b>Evidence Provided by Company to close NC:</b>	<i>Click or tap here to enter description provided by Company to close the NC.</i>
<b>Findings for Evaluation of Evidence:</b>	<i>Click or tap here to enter findings for evaluation of evidence by the auditor.</i>
<b>NC Status:</b>	Open

<b>NC number</b> 2019-03	<b>NC Grading:</b> Minor
<b>Standard &amp; Requirement:</b>	Std 4, 1,1/1,2
<b>Description of Non-conformance and Related Evidence:</b>	
Trademark licence agreement was signed on 20/12/2018. SUSTAINABLE BIOMASS PROGRAM (SBP) and Sustainable Biomass Program (SBP) used on <a href="https://www.canfor.com/products/energy/pellets">https://www.canfor.com/products/energy/pellets</a> , without approval as specified in the document “SBP certification mark and trade mark use Guidance for Certificate Holders”.	
<b>Timeline for Conformance:</b>	By the next surveillance audit, but no later than 12 months from report finalisation date
<b>Evidence Provided by Company to close NC:</b>	<i>Click or tap here to enter description provided by Company to close the NC.</i>
<b>Findings for Evaluation of Evidence:</b>	<i>Click or tap here to enter findings for evaluation of evidence by the auditor.</i>

<b>NC Status:</b>	Open
<b>NC number 2019-04</b>	<b>NC Grading: Minor</b>
<b>Standard &amp; Requirement:</b>	ID5D, 1,1
<b>Description of Non-conformance and Related Evidence:</b>	
<p>"Feedstock is recorded into LIMS upon delivery. Each month, the feedstock is compiled into the CENLP_Chetwynd_Audit Data_2019.xls, and transferred into tab ID5D, where feedstock is identified as CAT 5 NL Biomass Sustainability Regulation. The Maximum accounting period is 12 Months as per Canfor Energy North Limited Partnership Chetwynd PEFC COC system. The system explaining how feedstock may be allocated to biomass as Dynamic Batch Sustainability Data (DBS) is not well described in Canfor Energy North Limited Partnership Chetwynd management system. "</p>	
<b>Timeline for Conformance:</b>	By the next surveillance audit, but no later than 12 months from report finalisation date
<b>Evidence Provided by Company to close NC:</b>	<i>Click or tap here to enter description provided by Company to close the NC.</i>
<b>Findings for Evaluation of Evidence:</b>	<i>Click or tap here to enter findings for evaluation of evidence by the auditor.</i>
<b>NC Status:</b>	Open

## 11 Certification decision

<b>Based on the auditor’s recommendation and the Certification Body’s quality review, the following certification decision is taken:</b>	
<b>Certification decision:</b>	Certification approved
<b>Certification decision by (name of the person):</b>	Hubert Jurczyszyn
<b>Date of decision:</b>	17/Feb/2020
<b>Other comments:</b>	<i>Click or tap here to enter text.</i>