



NEPCon Evaluation of Company Group Vologodskiye Lesopromishlenniki JSC Compliance with the SBP Framework: Public Summary Report

Second Surveillance Audit

www.sbp-cert.org



The promise of good biomass



Completed in accordance with the CB Public Summary Report Template Version 1.4

For further information on the SBP Framework and to view the full set of documentation see www.sbp-cert.org

Document history

Version 1.0: published 26 March 2015

Version 1.1: published 30 January 2018

Version 1.2: published 4 April 2018

Version 1.3: published 10 May 2018

Version 1.4: published 16 August 2018

© Copyright The Sustainable Biomass Program Limited 2018

Table of Contents

1	Overview
2	Scope of the evaluation and SBP certificate
3	Specific objective
4	SBP Standards utilised
4.1	SBP Standards utilised
4.2	SBP-endorsed Regional Risk Assessment
5	Description of Company, Supply Base and Forest Management
5.1	Description of Company
5.2	Description of Company's Supply Base
5.3	Detailed description of Supply Base
5.4	Chain of Custody system
6	Evaluation process
6.1	Timing of evaluation activities
6.2	Description of evaluation activities
6.3	Process for consultation with stakeholders
7	Results
7.1	Main strengths and weaknesses
7.2	Rigour of Supply Base Evaluation
7.3	Compilation of data on Greenhouse Gas emissions
7.4	Competency of involved personnel
7.5	Stakeholder feedback
7.6	Preconditions
8	Review of Company's Risk Assessments
9	Review of Company's mitigation measures
10	Non-conformities and observations
11	Certification recommendation

1 Overview

CB Name and contact:	NEPCon OÜ, Filosoofi 31, 50108 Tartu, Estonia
Primary contact for SBP:	Ondrej Tarabus otarabus@preferredbynature.org, +34 605 638 383
Current report completion date:	21/Dec/2020
Report authors:	Nikolai Tochilov
Name of the Company:	Company Group Vologodskiye Lesopromishlenniki JSC. Address: 107 Zosimovskaya street, Vologda 160009, Russian Federation
Company contact for SBP:	Mrs. Natalia Khoroshun, SBP responsible. Email: n.khoroshun@volwood.ru; Phone: +7 8172 597720
Certified Supply Base:	not applicable for trader
SBP Certificate Code:	SBP-07-14
Date of certificate issue:	31/Jan/2019
Date of certificate expiry:	30/Jan/2024

This report relates to the Second Surveillance Audit

2 Scope of the evaluation and SBP certificate

Scope description: Trading of wood pellets for use in energy production, including transport from Biomass Producers to different harbors and railway stations in Russia.

3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Trader's management system is capable of ensuring that all requirements of specified SBP Standards are implemented across the entire scope of certification.

The scope of the evaluation covered:

- Review of the Biomass Trader's management procedures;
- Review of FSC system control points, analysis of the existing FSC CoC system;
- Interviews with responsible staff;
- Review of the records and calculations;
- Review of applicable transportation processes

4 SBP Standards utilised

4.1 SBP Standards utilised

Please select all SBP Standards used during this evaluation. All Standards can be accessed and downloaded from <https://sbp-cert.org/documents/standards-documents/standards>

- SBP Framework Standard 1: Feedstock Compliance Standard (Version 1.0, 26 March 2015)
- SBP Framework Standard 2: Verification of SBP-compliant Feedstock (Version 1.0, 26 March 2015)
- SBP Framework Standard 4: Chain of Custody (Version 1.0, 26 March 2015)
- SBP Framework Standard 5: Collection and Communication of Data (Version 1.0, 26 March 2015)

4.2 SBP-endorsed Regional Risk Assessment

Not applicable.

5 Description of Company, Supply Base and Forest Management

5.1 Description of Company

Organization is a biomass trader sourcing the biomass from one pellet producer in Russia. The biomass is sold by Organisation based on commission agreement with pellet producer. However, in invoices the Organisation is specified as seller. Therefore, the decision has been taken to obtain a separate SBP certificate for Organisation. Biomass may be delivered by different means of transport to different harbors and railway stations in Russia.

5.2 Description of Company's Supply Base

Not applicable for trader.

5.3 Detailed description of Supply Base

Not applicable for trader.

5.4 Chain of Custody system

The Organization has implemented the FSC transfer system with biomass (wood pellets) in the scope of the certificate - NC-COC-014123 <https://info.fsc.org/details.php?id=a0240000005tKcgAAE&type=certificate>. The process covers trade with biomass (FSC Mix Credit and FSC Controlled Wood claims), without physical possession. Non-certified biomass (other biomass) is not accepted. Please also see comments in section 5.1 above.

6 Evaluation process

6.1 Timing of evaluation activities

Onsite annual audit was conducted on 18.12.2020 (4 h)*. Evaluation activities included documents review at office, inspection of production facilities and staff interviews.

Activity	Location	Date/time
<ul style="list-style-type: none">- Opening meeting- Review of FSC product group schedule, FSC supplier records. FSC volume data- Review of SBP internal procedures, SBP training records, SBP trademark use, review of sales and transport documents, DTS.- Staff interview- Closing meeting	Office in Vologda	18.12.2020 10:30-14:30

6.2 Description of evaluation activities

Composition of audit team:

Auditor(s), roles	Qualifications
Nikolai Tochilov, audit team leader	NEPCon SBP lead auditor. He has successfully passed SBP auditor training in Tallinn in January 2015; previous experience with more than 50 SBP assessments and annual audits in Russia, Portugal, Germany, Netherlands, Belgium, Latvia, Belarus and Vietnam.

Audit started with opening meeting. Auditor introduced himself, provided information about audit plan, methodology and aim of the assessment. CB's accreditation related issues and confidentiality issues were covered as well.

After that auditor went through all applicable requirements of the standard covering management system, CoC, recordkeeping/mass balance requirements, emission and energy data and made staff interviews.

During the closing meeting auditor explained the results of the audit and further actions were discussed.

Impartiality commitment: NEPCon commits to using impartial auditors and our clients are encouraged to inform NEPCon management if violations of this are noted. Please see our Impartiality Policy here:

<https://preferredbynature.org/impartiality-policy>

6.3 Process for consultation with stakeholders

No consultations conducted with stakeholders prior to, during or after this annual audit.

7 Results

7.1 Main strengths and weaknesses

Strengths: limited number of staff; transfer system of FSC and SBP claims.

Weaknesses: none.

7.2 Rigour of Supply Base Evaluation

Not applicable.

7.3 Collection and Communication of Data

At the moment of the audit, the management system is in place: documented procedures related to SBP certification are developed and implemented; responsible staff appointed; procedures for energy use data obtaining and registration developed. So far, there are no energy use by Organisation during biomass purchase and sales. Biomass is delivered to harbour by biomass producer where it is sold via Organisation to customer on FCA harbour delivery conditions of Incoterms.

7.4 Competency of involved personnel

Overall, responsible staff showed good understanding of knowledge of all applicable SBP requirements. Generally, only two staff members are involved into SBP certification: FSC/SBP responsible (maintenance of SBP certification system) and chief sales manager (sales and transport documents, DTS, SREG if applicable).

7.5 Stakeholder feedback

No consultations conducted with stakeholders prior to, during or after this annual audit.

7.6 Preconditions

None.

8 Review of Company's Risk Assessments

Not applicable.

9 Review of Company's mitigation measures

Not applicable.

10 Non-conformities and observations

No NCRs and Observations raised based on the results of this annual audit.

11 Certification decision

Based on the auditor's recommendation and the Certification Body's quality review, the following certification decision is taken:

Certification decision:	Certification approved
Certification decision by (name of the person):	Olesja Puiso
Date of decision:	21/Dec/2020
Other comments:	<i>Click or tap here to enter text.</i>