



Control Union Certifications B.V. Evaluation of “Przedsiębiorstwo Produkcyjno-Usługowo-Handlowe Walerian Grzegorz Fabich” Compliance with the SBP Framework: Public Summary Report

Main (Initial) Audit

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Completed in accordance with the CB Public Summary Report Template Version 1.4

*For further information on the SBP Framework and to view the full set of documentation see
www.sbp-cert.org*

Document history

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1 Overview

CB Name and contact: Control Union Certifications; Meeuwenlaan 4-6; P.O.Box 161, 8000AD Zwolle, Netherlands.

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Current report completion date: 17/Aug/2020

Report authors: Leszek Meler-lead auditor

Name of the Company: "Przedsiębiorstwo Produkcyjno-Usługowo-Handlowe Walerian Grzegorz Fabich"

Company contact for SBP: Patryk Mostowski SBP Manager, Mobile +48 606-441-074
E-mail : patryk.mostowski@energo-biomasa.pl

Certified Supply Base: Poland- regions according to the Supply Base Report

SBP Certificate Code: SBP-06-45

Date of certificate issue: 01/Sep/2020

Date of certificate expiry: 31/Aug/2025

This report relates to the Main (Initial) Audit

2 Scope of the evaluation and SBP certificate

Scope of evaluation: Main assessment to assess the CH's conformance to SBP standards 2, 4, and 5 and respective Instruction Notes and Documents. The evaluation included on-site visits to the pellet plant Suliszewo 97 78-500 Drawsko Pomorskie and the office located at located in Drawsko Pomorskie Str. Kłosy 5 ZIP code: 78-500 Drawsko Pomorskie (PL – Poland). Certificate holder holds valid FSC certificate. All feedstock is FSC certified.

Scope of certificate: The following SBP standards are applicable and form the scope of the evaluation and thus, the SBP certificate: Standard 2, Standard 4 and Standard 5. This certificate covers production and distribution of wood pellets, for use in energy production, the pellet plant Suliszewo 97 78-500 Drawsko Pomorskie and the office located at located in Drawsko Pomorskie, Kłosy 5 ZIP code: 78-500 Drawsko Pomorskie (PL – Poland). The scope of the certificate does not include a Supply Base Evaluation.

3 Specific objective

The specific objective of this evaluation was to confirm that the Biomass Producer's management system is capable of ensuring that all requirements of the specified SBP Standards are implemented across the entire scope of certification. The scope of the evaluation covered:

- Review of the BP's management procedures;
- Review of the production processes, production site visit;
- Review of FSC system control points and an analysis of the existing FSC CoC system;
- Interviews with responsible staff;
- Review of the records, calculations and conversion coefficients;
- GHG data collection analysis;
- SAR and profiling data collection analysis.

4 SBP Standards utilised

4.1 SBP Standards utilised

Please select all SBP Standards used during this evaluation. All Standards can be accessed and downloaded from <https://sbp-cert.org/documents/standards-documents/standards>

- ☐ SBP Framework Standard 1: Feedstock Compliance Standard (Version 1.0, 26 March 2015)
- ☒ SBP Framework Standard 2: Verification of SBP-compliant Feedstock (*Version 1.0, 26 March 2015*)
- ☒ SBP Framework Standard 4: Chain of Custody (*Version 1.0, 26 March 2015*)
- ☒ SBP Framework Standard 5: Collection and Communication of Data (*Version 1.0, 26 March 2015*)

4.2 SBP-endorsed Regional Risk Assessment

Not applicable

5 Description of Company, Supply Base and Forest Management

5.1 Description of Company

Company is located in North Western Poland.

The “Przedsiębiorstwo Produkcyjno-Usługowo-Handlowe Walerian Grzegorz Fabich” Company is an manufacturer since 30 years of biomass, supplying its products for individual customers as well as for power plants. Company is located in North West Poland.

The offer includes:

- Wood pellet, produced from barked pine wood which is a raw material that complies with FSC100%, available in 15 kg pellet bags, big bags, and as loose material.
- Forest chips

Roundwood is to be bought with FSC 100% claim only.

Company has implemented COC system based on FSC transfer system for both Wood chips and pellet product groups.

Company is registered in Drawsko Pomorskie where the main office is located but also has production site located in Szuliszewo where pellet production takes place.

5.2 Description of Company's Supply Base

“Przedsiębiorstwo Produkcyjno-Usługowo-Handlowe Walerian Grzegorz Fabich” is FSC certified and is purchasing round wood from according to the Supply Base Report, the Supply Base of the company includes Polish Regional Directorates of State Forests which are FSC certified.

5.3 Detailed description of Supply Base

A quantitative description of the Supply Base can be found in the Biomass Producer's Supply Base Report. Supply base covers area of Poland specifically area of State Forests which are FSC certified only.

5.4 Chain of Custody system

All inputs that are to be used are FSC 100% certified , no uncertified or controlled inputs, all biomass is eligible for being claimed SBP compliant. Company has chains in the scope- pellet production from round wood and this is done at Szuliszewo site – pellet mill owned by the company. Round wood is delivered to the pellet mill on trucks, pellet is produced and delivered by trucks to the clients.

Company is operating FSC transfer system for FSC COC and the same system is used for SBP claim establishing.

Company has registration office in Drawsko Pomorskie and general office is located there. Whole production supervision is done on Szuliszewo site where the pellet is produced. Company holds valid FSC COC certificate and has both pellets and wood chips in its scope.

6 Evaluation process

6.1 Timing of evaluation activities

Activity	Date	Executed by
Preparation	12-05-2020 (review of the materials sent by BP prior assessment)	Leszek Meler
Stakeholders consultation as a part of the main assessment	27.05.2020	Leszek Meler
Desktop review of the procedure and instructions (off-site)	27.07.2020	Leszek Meler
On-site audit	28.07.2020: -Opening meeting -9:00 -Review of management system on site and interview the office personell – 9:15-12:00 -Visit of the pellet plant and interview pellet personell – 12:30-14:00 -Review of the records, calculations and conversion coefficients for GHG data, SAR and profiling data collection analysis.	Leszek Meler
.closing meeting – off-site - remote	19.08.2020	Leszek Meler

6.2 Description of evaluation activities

The audit did consist of an opening meeting, during which the scope was confirmed. The auditor has introduced himself. After this introduction, all relevant requirements of the applicable SBP standard(s) were verified for compliance. All relevant documentation related to pellet production was verified on site together with interviewing key BP staff having SBP tasks delegated. Findings were documented on audit checklists. Audit was also including visit to the production line where pellet is produced. The audit was completed by filling in the audit report and discussing the audit results.

• Names and affiliations of people interviewed	
Name:	Affiliation:
Patryk Mostowski	SBP Manager-Purchase specialist
Walerian Grzegorz Fabich	Owner
Elżbieta Mądzielewska	Financial specialist
Justyna Laskowska	Office assistant
Grzegorz Prątnicki	Production Manager
Monika Dobrowolska	HR

6.3 Process for consultation with stakeholders

The stakeholder consultation was carried out prior to the 2020 main assessment on 25th of May, 2020 by sending email to different stakeholders: representatives of state institutions – State Forestry Districts, local NGOs active in the region, authorities responsible for Forest management planning in the region, local administration bodies, biomass purchasers and other local stakeholders.

No comments received.

7 Results

7.1 Main strengths and weaknesses

The PPUH Fabich demonstrated a good level of compliance with the required criteria of Standard 2, 4 and 5. There was reasonable evidence provided to support compliance with the applicable SBP standards.

The existence of a Chain of Custody system in combination with, FSC COC and DIN are considered a main strength with respect to Fabich' overall conformity with the relevant SBP standards.

Non conformities defined during assessment are a matter of improvement.

7.2 Rigour of Supply Base Evaluation

As PPUH Fabich only sources FSC-certified materials (FSC 100%) of the total input volume they will deliver SBP compliant biomass thus no SBE is needed in order to increase the amount of SBP compliant biomass at this moment in time. PPUH Fabich is promoting very strong FSC certification and put emphasis on this issue regarding sourcing

7.3 Collection and Communication of Data

Company is able to provide all necessary data for GHG calculations and emissions.

7.4 Competency of involved personnel

All personnel that is involved with SBP have received appropriate training whereby all relevant procedures and requirements have been covered. All training and instructions are based on the procedures as identified in company manuals, and training is provided by internal resources and recorded accordingly. Key personnel showed good knowledge of SBP requirements.

7.5 Stakeholder feedback

The stakeholder consultation was carried out prior to the 2020 main assessment on 25th of May, 2020 by sending email to different stakeholders: representatives of state institutions – State Forestry Districts, local NGOs active in the region, authorities responsible for Forest management planning in the region, local administration bodies, biomass purchasers and other local stakeholders.

No comments received.

7.6 Preconditions

Organization is following SBP standards in their scope of the certification however due to the fact that major findings were raised those must be settled in sufficient way before certificate may be issued.

8 Review of Company's Risk Assessments

Describe how the Certification Body assessed risk for the Indicators. Summarise the CB's final risk ratings in Table 1, together with the Company's final risk ratings. Default for each indicator is 'Low', click on the rating to change. Note: this summary should show the risk ratings before AND after the SVP has been performed and after any mitigation measures have been implemented.

No SBE is carried out only FSC certified and PEFC certified inputs.

9 Review of Company's mitigation measures

No SBE is carried out only FSC certified and PEFC certified inputs.

10 Non-conformities and observations

Identify all non-conformities and observations raised/closed during the evaluation (a tabular format below may be used here). Please use as many copies of the table as needed. For each, give details to include at least the following:

- applicable requirement(s)
- grading of the non-conformity (major or minor) or observation with supporting rationale
- timeframe for resolution of the non-conformity
- a statement as to whether the non-conformity is likely to impact upon the integrity of the affected SBP-certified products and the credibility of the SBP trademarks.

NC number 2020-01:4B 1.1/1.2 NC Grading: Major	
Standard & Requirement:	Instruction note 4B 1.1/1.2 The Sustainable Biomass Partnership (SBP) owns three registered trademarks: the SBP logo artwork, the initials "SBP" and the name "Sustainable Biomass Partnership". In order to use the SBP trademarks, the organisation shall have signed the SBP trademark licence agreement.
Description of Non-conformance and Related Evidence:	
Organisation not signed the SBP trademark licence agreement yet. Due to the importance of this requirement, this finding was assessed as major.	
Timeline for Conformance:	Prior to (re)certification
Evidence Provided by Company to close NC:	Company has provided root cause analyze as well as corrections and corrective actions. Signed Trademark License agreemen is available
Findings for Evaluation of Evidence:	With the received feedback and evidences from the Certifict holder the response is sufficient to close the NC
NC Status:	Closed

NC number 2020-02:4B 1.6	NC Grading: Major
Standard & Requirement:	Instruction note 4B 4 1.6 Products which are promoted as SBP-certified shall be included in the organisation's certified product group schedule and shall meet the eligibility requirements for SBP claims as stipulated by the respective SBP standards..
Description of Non-conformance and Related Evidence:	
Company use logo SBP on own website, but company does not have a signed license agreement for the use of the logo.	
Timeline for Conformance:	Prior to (re)certification
Evidence Provided by Company to close NC:	Company has provided root cause analyze as well as corrections and corrective actions. SBP logo was taken down from the CH web page.
Findings for Evaluation of Evidence:	With the received feedback and evidences from the Certificate holder the response is sufficient to close the NC
NC Status:	Closed

NC number 2020-03:4 1.7	NC Grading: Major
Standard & Requirement:	Instruction note 4B 1.7 Only the SBP logo artwork provided directly from the SBP secretariat shall be used.
Description of Non-conformance and Related Evidence:	
Company use logo own brochure, but company does not have a signed license agreement for the use of the logo.	
Timeline for Conformance:	Prior to (re)certification
Evidence Provided by Company to close NC:	Company has provided root cause analyze as well as corrections and corrective actions. Company has liquidated old brochures containing SBP logo.
Findings for Evaluation of Evidence:	With the received feedback and evidences from the Certificate holder the response is sufficient to close the NC
NC Status:	Closed

NC number 2020-04:5 5.2.1	NC Grading: Major
Standard & Requirement:	Instruction document 5B 5.2.1 The BP shall justify the data and methodology used to the CB, and the methodology and justification shall be recorded in the SAR.
Description of Non-conformance and Related Evidence:	
Primary feedstock in the scope, no data and methodology used is recorded in SAR.	
Timeline for Conformance:	Prior to (re)certification
Evidence Provided by Company to close NC:	Company has provided root cause analyze as well as corrections and corrective actions. SAR is updated with data and methodologies for usage of primary feedstock.
Findings for Evaluation of Evidence:	With the received feedback and evidences from the Certificate holder the response is sufficient to close the NC
NC Status:	Closed

NC number 2020-05:5 5.2.2	NC Grading: Major
Standard & Requirement:	Instruction document 5B 5.2.2 If no data can be reported, the BP shall justify this to the CB and the justification shall be recorded in the SAR.
Description of Non-conformance and Related Evidence:	
Primary feedstock in the scope, no justification recorded in the SAR.	
Timeline for Conformance:	Prior to (re)certification
Evidence Provided by Company to close NC:	Company has provided root cause analyze as well as corrections and corrective actions. SAR is updated with data for usage of primary feedstock.
Findings for Evaluation of Evidence:	With the received feedback and evidences from the Certificate holder the response is sufficient to close the NC
NC Status:	Closed

NC number 2020-06:5 6.1.8	NC Grading: Major
Standard & Requirement:	Instruction document 5B 6.1.8. The following reference consumption values for trucks, trains and standard types of sea vessels can substitute for recorded data. The MJ base can be obtained from the mass of the relevant fuel used and the standard value for this fuel.
Description of Non-conformance and Related Evidence:	
Company do not show MJ calculation in SAR.	
Timeline for Conformance:	Prior to (re)certification
Evidence Provided by Company to close NC:	Company has provided root cause analyze as well as corrections and corrective actions. SAR is updated with data in required units
Findings for Evaluation of Evidence:	With the received feedback and evidences from the Certificte holder the response is sufficient to close the NC
NC Status:	Closed

11 Certification decision

Based on the auditor's recommendation and the Certification Body's quality review, the following certification decision is taken:

Certification decision:	Certification approved
Certification decision by (name of the person):	Hubert Jurczyszyn
Date of decision:	01/Sep/2020
Other comments:	NC were adressed sufficiently