



NEPCon OÜ Evaluation of Eksma Trade Compliance with the SBP Framework: Public Summary Report

Main (Initial) Audit

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Completed in accordance with the CB Public Summary Report Template Version 1.5

For further information on the SBP Framework and to view the full set of documentation see www.sbp-cert.org

Document history

Version 1.0: published 26 March 2015

Version 1.1: published 30 January 2018

Version 1.2: published 4 April 2018

Version 1.3: published 10 May 2018

Version 1.4: published 16 August 2018

Version 1.5: published 22 October 2020

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Table of Contents

- 1 Overview**
- 2 Scope of the evaluation and SBP certificate**
 - 2.1 Description of the company
 - 2.2 Detailed description of the Chain of Custody system
- 3 Specific objective**
- 4 Evaluation process**
 - 4.1 Timing of evaluation activities
 - 4.2 Description of evaluation activities
 - 4.3 Sampling methodology
 - 4.4 CB stakeholder engagement
 - 4.5 Stakeholder feedback
- 5 Results**
 - 5.1 Main strengths and weaknesses
 - 5.2 Rigour of Supply Base Evaluation
 - 5.3 Collection and communication of data
 - 5.4 Competency of involved personnel
- 6 Review of company's risk assessments**
 - 6.1 Overview of company's risk assessments and mitigation measures
 - 6.2 Specified risk indicators and mitigation measures
- 7 Non-conformities and observations**
- 8 Certification decision**

1 Overview

Certification Body (CB) Name:	NEPCon OÜ
Primary CB contact for SBP:	Ondrej Tarabus
Primary CB contact email:	otarabus@preferredbynature.org
Audit team leader:	Gerimantas Gaigalas
Audit team members:	N/A
Name of the Company:	Eksma Trade
Company legal address:	Naujoji Uosto 22, LT-92122 Klaipeda, Lithuania
Company contact for SBP:	Sergej Ponomarenko
Company contact email:	sergej.ponomarenko@eksmatrade.com
Company website:	N/A
SBP Certificate Code:	SBP-08-51
Date of certificate issue:	09 Sep 2021
Date of certificate expiry:	08 Sep 2026
Audit closing meeting date:	02 Sep 2021
Audit cycle:	Main (Initial) Audit

2 Scope of the evaluation and SBP certificate

Scope Item	Check all that apply to the Certificate Scope	Change in scope (N/A for Assessments)
Primary Activity:	Trader	<input type="checkbox"/>
Approved Standards:	SBP Standard 4: Chain of Custody; SBP Standard 5: Collection and Communication of Data Instruction; Instruction Document 5E: Collection and Communication of Energy and Carbon Data 1.5	<input type="checkbox"/>
Includes Supply Base Evaluation (SBE):	No	<input type="checkbox"/>
Includes communication of Dynamic Batch Sustainability Data (DBSD)	Yes	<input type="checkbox"/>
Includes Group Scheme	No	<input type="checkbox"/>
Products	Pellets	<input type="checkbox"/>

Feedstock types:	Secondary	<input type="checkbox"/>
Feedstock origin (countries):	Russia, Belarus	<input type="checkbox"/>
SBP-endorsed Regional Risk Assessments used: Public link: https://sbp-cert.org/documents/standards-documents/risk-assessments/	Not applicable	<input type="checkbox"/>
Chain of custody system implemented:	PEFC, FSC: PEFC COC - NC-PEFC/COC-065392 - FSC COC - NC-COC-065392	<input type="checkbox"/>
	Transfer	<input type="checkbox"/>

2.1 Description of the company

SIA "Eksma Trade" is the trader without physical possession and is trading wood pallets. The organization holds FSC certificate with transfer system and PEFC certificate with physical separation method. The Organization plans to buy wood pallets from Russia and Belarus and sell it to other countries on various INCOTERM conditions (DAP, FOB, CIF).

2.2 Detailed description of the Chain of Custody system

The organization has implemented the FSC transfer system for wood pellets in the scope of the certificate. The process covers trade with wood pallets. The Organization is the trader without physical possession and intends to buy and sell SBP compliant wood pallets. The individual batches with different claims would remain the same on input and output. SDIs are always connected to each individual batch. Each purchased material is recorded in the internal system. These records include the certification status of the material and the sales documents always contain the same type and quantity of material as purchased. The FSC is to be mentioned on the sales invoices and SBP claim in the DTS.

3 Specific objective

The scope of the evaluation covered:

- Review of the Biomass Trader's management procedures;
- Review of FSC system control points, analysis of the existing FSC CoC system;
- Interviews with responsible staff;
- Review of the records and calculations
- GHG data collection analysis.

4 Evaluation process

4.1 Timing of evaluation activities

<i>Audit Level of Effort (LoE)</i>		
Activity	Auditors	Auditor hours
1. Preparation	Gerimantas Gaigalas	4,0
2. On-site (excl. travel time)	Gerimantas Gaigalas	6,0
3. Report writing	Gerimantas Gaigalas	4,0
4. Other	Gerimantas Gaigalas	2,0

Audit Schedule			
Activity	Location	Auditor name	Date/time
<i>Opening meeting</i>	Naujoji Uosto st. 22, Klaipeda (main office)	Gerimantas Gaigalas	02 Sep 2021/0,5
<i>Interview with the SBP and CoC responsible person; review of procedures</i>	Naujoji Uosto st. 22, Klaipeda (main office)	Gerimantas Gaigalas	02 Sep 2021/2,5
<i>Energy data collection and calculation, management of SBP batches and</i>	Naujoji Uosto st. 22, Klaipeda (main office)	Gerimantas Gaigalas	02 Sep 2021/1,5

<i>sustainability characteristics</i>			
<i>Evaluation of other aspects of SBP procedures</i>	Naujoji Uosto st. 22, Klaipeda (main office)	Gerimantas Gaigalas	02 Sep 2021/1
<i>Closing meeting</i>	Naujoji Uosto st. 22, Klaipeda (main office)	Gerimantas Gaigalas	02 Sep 2021/0,5

Auditor qualification		
Auditor name	Role	Qualification
Gerimantas Gaigalas	Lead auditor	<p>He has Master 's degree on Forestry (graduated in Lithuanian Academy of Agriculture), BSc degree in Law and Master 's degree in International Law (graduated in University of Mykolas Romeris) and diploma in programming (Electronic College in Vilnius). He has experience leading the International Relations and Agreements Division in the Ministry of Environment as well as experience working in United Nations Development Programme (UNDP) Papua New Guinea regional office and Institute of Environment Sustainability of EU Commission in Italy. Gerimantas has successfully passed Forest Management and Chain of Custody lead auditor training. Gerimantas is working in UAB "NEPCon LT" as certification manager since 2013. Since 2014 he is implementing PEFC CoC audits, in 2013 completed PEFC CoC auditor training according to the new Chain of Custody standard. In 2016, he got the SBP lead auditor qualification and started to audit according to SBP scheme.</p>

4.2 Description of evaluation activities

Auditor was welcomed in SIA "Eksma Trade" office (Klaipeda) and audit started with an opening meeting attended

by Sales Project Manager who is the main responsible person for implementation of all SBP requirements. Lead auditor introduced himself, provided information about audit plan, methodology and aim of the audit. CB's approval related issues and confidentiality issues were covered as well.

After that auditor went through all applicable requirements of the standard covering management system, CoC, recordkeeping requirements. Later on the purchasing and sales topics were covered. During the process the overall responsible person for SBP system was interviewed and the energy data collection and sample SREGs were analyzed. During the closing meeting auditor explained the results of

the audit and further actions were discussed.

4.3 Sampling methodology

As it was the main assessment no SBP purchase or sales have been reviewed. When CoC system was analyzed, the purchase and sales documents from one single supplier was analyzed (so far the Organization has only one FSC certified material supplier).

4.4 CB stakeholder engagement

N/A

4.5 Stakeholder feedback

N/A

5 Results

5.1 Main strengths and weaknesses

Strengths: The internal system is well organized, small number of suppliers, simple management system.

Weakness: no practice of SBP purchase and sales .

5.2 Rigour of Supply Base Evaluation

N/A

5.3 Collection and communication of data

The responsible person has a good overview about the energy data of the supplies and the system for recording this data is well managed.

5.4 Competency of involved personnel

The main responsible person in the company is Project Sales Manager, who is proved very having good knowledge of the certification requirements as well as general knowledge about the sector.

6 Review of company's risk assessments

6.1 Overview of company's risk assessments and mitigation measures

N/A

6.2 Specified risk indicators and mitigation measures

Country/Area	Indicator	Specified risk description	Mitigation measure
N/A	N/A	N/A	N/A

7 Non-conformities and observations

N/A

8 Certification decision

Based on the auditor's recommendation and the Certification Body's quality review, the following certification decision is taken:	
Certification decision:	Certification approved
Certification decision by (name of the person):	Olesja Puiso
Date of decision:	09 Sep 2021
Other comments:	N/A