The promise of good biomass
Overview

The Sustainable Biomass Program (SBP) is a not-for-profit, multi-stakeholder, voluntary certification scheme designed for woody biomass used in industrial, large-scale energy production.

Alongside other renewable energy sources, woody biomass, when sourced sustainably, can deliver a meaningful contribution to decarbonising the energy sector.

To maintain our position as the leading voluntary certification scheme for woody biomass and in order to support SBP’s competitive and compelling service, we strive to ensure that our corporate and stakeholder governance, Standards and work on behalf of good biomass are sector leading.

We are currently looking to appoint six new members to the Standards Committee, three to represent the interests of Civil Society and three to represent Commercial Interests. In line with the Terms of Reference for the Committee, the vacancies will arise at the end of 2022 as existing members complete their terms. New members serve for an initial term of two years and are eligible for reappointment for an additional two years at the end of their initial term.

This is an exciting opportunity for enthusiastic, experienced individuals to make a significant positive impact and play an important part in helping to shape and define the future of good biomass.”

Carsten Huljus
Chief Executive Officer
Who is SBP?

SBP is the promise of good biomass. We assure feedstock origin credentials and verify supply chain energy data from the Biomass Producer to the End-user.

Our purpose is to facilitate the economically, environmentally and socially responsible use of biomass enabling climate goals to be met. We do that through the development and delivery of a credible and robust global certification scheme, assuring responsible practice throughout the biomass supply chain.

Our values help to define us as an organisation. We aim to meet these values in all that we do.

<table>
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<th>Integrity</th>
<th>Credibility</th>
<th>Transparency</th>
<th>Inclusivity</th>
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<tr>
<td>In how we conduct our business and maintain the accuracy and consistency of the data we collect and communicate.</td>
<td>Reliable and dependable certification scheme of choice.</td>
<td>Open and honest in all that we do.</td>
<td>Responsive to the needs of the multiple stakeholders that we serve.</td>
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Our journey so far

This is our journey from our beginnings to the leading woody biomass certification scheme we are today:

- **2013**: SBP incorporated as a not-for-profit organisation.
- **2015**: SBP Standards v1.0 launched; Successful pilot of Regional Risk Assessment (RRA); SBP Standards recognised by Denmark and the UK; First SBP certificates issued.
- **2016**: Full-time Chief Executive Officer appointed; SBP-endorsed RRAs for Estonia and Lithuania published; Accreditation body engaged; Data Transfer System launched.
- **2017**: SBP Standards recognised for an interim period by Belgium and the Netherlands; SBP-endorsed RRA for Latvia published; Certificate Holder fees introduced.
- **2018**: Independent Chair appointed.
- **2019**: Multi-stakeholder governance model implemented; SBP Standards recognised by the Netherlands.
- **2020**: Standards Development Process launched; SBP Standards recognised a workable solution in Belgium; Audit Portal launched.
- **2021**: SBP-endorsed RRAs for Quebec and British Columbia published; SBP became ISEAL Community Member; SBP received preliminary positive assessment against REDII.
About the roles

The Standards Committee makes decisions concerning standard-setting and provides views, advice, recommendations and options on the operation of SBP to the Board, other Committees and the Secretariat. The Committee comprises 12 Members and is a representation of SBP stakeholders, with the membership split 50:50 between those representing Civil Society and those representing Commercial interests. Each stakeholder group has a Co-Chair, together the Co-Chairs lead the Committee.

Members of the Committee are chosen to reflect diverse experiences, geographies and interests in relation to the work of SBP.

The role

You will be appointed to the Standards Committee as an individual and in a personal capacity, not as a representative of any organisation or body, and will represent the interests, views and priorities of your stakeholder group. The appointees will bring their knowledge, integrity, expertise and support for SBP’s purpose and objectives to the Committee. The successful candidates will have real-world perspectives on issues that are central to the purpose and goals of our organisation and that reflect the interests and priorities of their stakeholder group.

Responsibilities

Members will attend Committee meetings in person or remotely, depending on prevailing travel and other limitations and public health guidance. There will be up to four full-day in-person meetings per year or the equivalent in shorter, remote meetings. Members are expected to devote such time as is necessary for the proper conduct of their duties.

In representing the interests of their stakeholder group, members will contribute to a constructive and forward-looking dialogue and decision-making process at Committee level. They will ensure due regard is given to the interests of all SBP stakeholders and that issues are dealt with by the Committee in a comprehensive and timely/forward-looking manner.

SBP operates an honorarium policy to compensate for the time and effort invested by members who are not supported by a business/organisation in their appointment to the Committee. In accordance with the policy, eligible members receive an honorarium reflecting their participation in the equivalent of up to four full-day meetings, including time for meeting preparation and reasonable travel and subsistence expenses according to SBP’s travel policy. The honorarium is determined and annually reviewed by the Board.
To be successful in this role you will have the following attributes:

- Passionate and aligned to the purpose and values of SBP
- Must have a keen interest and understanding of the sustainability agenda, including current thinking on forest carbon, biodiversity, management of natural capital, and social issues
- Must be respected both professionally and personally by his/her stakeholder group
- Must possess high personal integrity and be able to progress and compromise on diverse and sensitive issues in a respectful and constructive manner
- Must have an interest in and experience of working in a multi-cultural environment
- Ability to communicate well with stakeholders as well as establish and maintain effective relationships
- Experience in certification schemes, standard-setting, supply chains and sustainable development is preferable
- Must be willing and able to travel internationally for Committee meetings (travel restrictions permitting)
- Must be willing to attend remote meetings outside normal office hours to accommodate members across different geographies/time zones

Candidate profile

Civil Society:
The successful candidates will hold or have recently held a position in academia, a social NGO, a trade union, an environmental/conservation NGO and/or other relevant Civil Society or public sector group/organisation.

Commercial:
The successful candidates will hold or have recently held a position in commerce or industry with close and established links to the production and/or trade and/or end use of woody biomass.
Recruitment process

Upon receipt of your full CV/resumé and motivation letter to chuljus@sbp-cert.org, SBP will contact you with an initial response. Carsten Huljus, our Chief Executive Officer, will be your primary point of contact throughout the process.

We expect that there will be a three-stage interview process:

1. A meeting with the Standards Committee selection panel.
2. A meeting with the Co-Chairs of the Standards Committee, the Chair of the Board and the Chief Executive Officer.
3. A final conversation with the Co-Chairs.

The appointments are approved by the Committee and endorsed by the Board. There will be an opportunity for the successful candidates to meet with the rest of the Committee informally before their first formal Committee meeting as a member.

Diversity and inclusion

Diversity drives innovation, sustainable business operations, and accelerates businesses and enterprises towards their purpose and goals.

SBP is wholly committed to fostering a more inclusive, sustainable future for generations to come and creating a progressive and diverse workplace for our people and stakeholders. It is important to us that we offer equal opportunities in the recruitment processes that we run.

With that, we welcome applications from across the spectrum of all potential candidates and do not discriminate on the basis of race, religion, disabilities, ethnicity, national origin, gender, sexual orientation, age, marital status or other characteristic.

If you require specific aid or accommodation in order to participate in the application or interview process, please let us know and we will work with you to ensure that your accessibility needs are met.
Thank you for your interest in SBP

For submission of your full CV/resumé and motivation letter please email: chuljus@sbp-cert.org

Keep up-to-date and find more information online: www.sbp-cert.org